



January 7, 2019

7:00 P.M.
High School

Chris Branton
President
Region III

Gregg Anthony
Vice President
Region II

Nathan Miller
Treasurer
Region I

Cathy Bachman
Region III

Airneezer Page
Region I

Steve Persun
Region II

Erica Molino
Region II

Sue Bowman
Region I

Sue Davenport
Region III

Dr. Mark Stamm
Superintendent

Denny Artley
Board Secretary

Fred Holland
Solicitor

Agenda

Opening

Call to Order

Silent Meditation & Pledge of Allegiance

Roll Call

Preliminary Comments on Agenda Items

Action Items

Treasurer's Reports

Approval of Bills

- 2018-2019 General Fund – \$1,151,750.69
- Food Service – \$76,858.25

Approval of Minutes

Board Committee Reports

Superintendent's Report & Recommendations

1. Conference Request
2. Substitutes
3. Employment
4. Overnight Field Trip Request
5. Approval of Policies – First Reading
6. Approval of Policies – Second Reading
7. Sylvan Dell Partnership Update
8. Feasibility Study Update
9. Superintendent Evaluation
10. Resignation

General Information

Principals Spotlight

Organizational Reports

Old Business

New Business

Courtesy to the Floor

Final Remarks by Board Members

Adjournment

SUPERINTENDENT'S REPORT AND RECOMMENDATIONS
January 7, 2019

1. Conference Request(s)/ Professional Development – Attachment # 1

It is recommended the school board approve the following conferences:

Lisa Beach has requested attendance at Education Data: Building Blocks for Student Success to be held at Hershey Lodge, Hershey, PA, on March 24-27, 2019. The session is sponsored by PA Department of Education.

2. Substitutes 2018-2019

It is recommended the school board approve the individuals listed on the 2018-2019 substitute roster as submitted.

- Sharon O'Malley - Certified
- Adam Richards – Certified
- Kelly Brooks – Cafeteria
- Gina Stoetzel – Cafeteria, Secretary, Paraprofessional

3. Employment

Spring Musical Directors

Mary Reinsburrow is requesting school board approval of the employment of the following individuals to assist with the spring 2019 musical:

- Leanne Hill, Assistant Director - \$1,250

Track & Field Coach

Rob Houseknecht, Athletic Director, is recommending school board approval of Alisha Wein, as Head Boys Track Coach with a stipend of \$3342 & Head Girls Track Coach with a stipend of \$3342.

4. Overnight Field Trip Request - Attachment # 2

It is recommended the school board approve Scott Manning's request to take the High School Key Club to the Annual Key Club Convention on March 29-31, 2018, in Pittsburgh, PA. This event focuses on leadership and service strategies, along with the election of State officers. Both chaperones for this trip are district employees.

5. Approval of District Policies – First Reading - Attachment # 3

It is recommended that the board approve the revisions to Policy #121 - Field Trips.

- 121 – Field Trips

6. Approval of District Policies – Second Reading

It is recommended that the board approve the second reading of district Policy #210 - Medications.

- **210 – Medications**

7. Sylvan Dell Partnership Update

8. Feasibility Study Update

9. Superintendent Evaluation – Attachment # 4

10. Resignation – Attachment # 5

It is recommended the school board approve Susan Davenport letter of resignation effective January 3, 2019.

BOARD INFORMATION
January 7, 2019

BOARD MEETING DATES

January 7 – School Board Meeting 7:00 p.m.
January 21 – School Board Meeting 7:00 p.m.
February 4 – School Board Meeting 7:00 p.m.
March 4 – School Board Meeting 7:00 p.m.

BOARD COMMITTEE DATES

January 23 – Safety & Security Committee Meeting 3:45 p.m.
March 4 – Buildings & Grounds Committee Meeting 5:00 p.m.
March 4 – Athletic Committee Meeting 6:00 p.m.
March 18 – Safety & Security Committee Meeting 3:45 p.m.

ADDITIONAL INFORMATION

- Board Committee Dates
- Conference Summary
 - 2nd Grade Team
- Sports Update

SOUTH WILLIAMSPORT AREA SCHOOL DISTRICT

Treasurers Report

November 30, 2018

GENERAL FUND

Book Balance November 30, 2018 2,917,491.01

Receipts:

| | | |
|--|------------|----------------------|
| Municipal & School Tax | 142,296.18 | |
| Ann Shaibley, Tax Collector | 254,216.28 | |
| Yvonne Markle, Tax Collector | 34,584.12 | |
| Kathy Weaver, Tax Collector | 60,106.82 | |
| Lycoming County, Tax Collector | 48,155.96 | |
| Kathy Rinehart, Realty Tax | 10,162.08 | |
| Deliquent Tax Collection | 23,538.76 | |
| Blue Cross Cobra Payments | 2,489.54 | |
| Sports Revenue | 3,479.00 | |
| Other Misc Income | 1,506.72 | |
| Commonwealth of PA Lunch Reimbursement | 44,626.17 | |
| Transportation | 40,891.00 | |
| Social Security | 88,199.21 | |
| Special Education | 129,149.00 | |
| Woodlands Bank-Interest | 2,584.20 | |
| Total Receipts | | <u>885,985.04</u> |
| Total Cash Available | | <u>3,803,476.05</u> |
| Checks Issued in November | | <u>-1,528,717.80</u> |
| Book Balance November 30, 2018 | | <u>2,274,758.25</u> |
| Add Outstanding Checks | | <u>38,347.84</u> |
| Bank Balance November 30, 2018 | | <u>2,313,106.09</u> |

INVESTMENT GENERAL FUND

| | | |
|----------------------------------|-----------|------------------|
| Pligit Balance October 31, 2018 | 61,399.91 | |
| Interest Posted in November | 18.55 | |
| Pligit Balance November 30, 2018 | | <u>61,418.46</u> |

CAFETERIA ACCOUNT

| | | |
|--------------------------------|------------|------------------|
| Book Balance October 31, 2018 | 25,936.94 | |
| Receipts | 70,301.33 | |
| Total Cash Available | 96,238.27 | |
| Checks Issued in November | -74,713.97 | |
| Book Balance November 30, 2018 | 21,524.30 | |
| Add Outstanding Checks | 0.00 | |
| Bank Balance November 30, 2018 | | <u>21,524.30</u> |

STUDENT ACTIVITIES - CLUBS

| | |
|--------------------------------|-------------------|
| Book Balance October 31, 2018 | 60,779.32 |
| Receipts | <u>13,099.07</u> |
| Total Cash Available | 73,878.39 |
| Checks Issued in November | <u>-11,066.61</u> |
| Book Balance November 30, 2018 | 62,811.78 |
| Add Outstanding Checks | <u>5,724.25</u> |
| Bank Balance November 30, 2018 | <u>68,536.03</u> |

STUDENT ACTIVITIES - ATHLETICS

| | |
|--------------------------------|------------------|
| Book Balance October 31, 2018 | 51,268.79 |
| Receipts | <u>6,370.82</u> |
| Total Cash Available | 57,639.61 |
| Checks Issued in November | <u>-3,979.36</u> |
| Book Balance November 30, 2018 | 53,660.25 |
| Add Outstanding Checks | <u>1,587.79</u> |
| Bank Balance November 30, 2018 | <u>55,248.04</u> |

CAPITAL RESERVE ACCOUNT

| | |
|--------------------------------|-------------------|
| Book Balance October 31, 2018 | 640,475.34 |
| Receipts | <u>44.96</u> |
| Total Cash Available | 640,520.30 |
| Checks Issued in November | <u>-810.21</u> |
| Book Balance November 30, 2018 | 639,710.09 |
| Add Outstanding Check | <u> </u> |
| Bank Balance November 30, 2018 | <u>639,710.09</u> |

Fund Accounting Check Summary

General Fund - From 11/30/2018 To 01/03/2019

facksmc

Note: Output selection limited to transactions dated between 11/30/2018 and 01/03/2019

| Check # | Vendor Name | Description Of Purchase | Description Of Purchase | Check Amount |
|----------|-----------------------------------|------------------------------------|-------------------------|--------------|
| 00015735 | Barr's Hardware | GENERAL SUPPLIES..... | | 592.80 |
| 00015736 | BAYADA HOME HEALTH CARE | FIELD TRIPS..... | | 33.75 |
| 00015737 | BRIGHT BANNERS | GENERAL SUPPLIES..... | | 79.80 |
| 00015738 | KEN BERGREN, INC. | GENERAL SUPPLIES..... | | 280.37 |
| 00015739 | BEST PLUMBING SPECIALTIES IINC | GENERAL SUPPLIES..... | | 35.25 |
| 00015740 | BLAST INTERMEDIATE UNIT 17 | CHARTER SCHOOL..... | | 2,471.00 |
| 00015741 | BRASS ALIGNMENT INC | GENERAL SUPPLIES..... | | 35.80 |
| 00015742 | CRATE AND FREIGHT | GENERAL SUPPLIES..... | | 19.50 |
| 00015743 | CREST/GOOD MANUFACTURING CO | GENERAL SUPPLIES..... | | 25.20 |
| 00015744 | FRY'S PLASTIC | GENERAL SUPPLIES..... | | 28.72 |
| 00015745 | Hobart Service | REPAIRS & MAINT..... | | 1,061.42 |
| 00015746 | Max Houseknecht Sr. | GENERAL SUPPLIES..... | | 46.60 |
| 00015747 | HURWITZ BATTERIES | REPAIRS & MAINT..... | | 18.44 |
| 00015748 | HUDL | GENERAL SUPPLIES..... | | 1,600.00 |
| 00015749 | KEYSTONE NATURAL TURF | REPAIRS & MAINT..... | | 2,800.00 |
| 00015750 | LEZZER LUMBER | GENERAL SUPPLIES..... | | 548.37 |
| 00015751 | LOWE'S COMPANIES INC | GENERAL SUPPLIES..... | | 269.65 |
| 00015752 | MEIER SUPPLY CO INC | GENERAL SUPPLIES..... | | 733.90 |
| 00015753 | ELERY W NAU INC | GENERAL SUPPLIES..... | | 1,579.80 |
| 00015754 | ReachCyber Charter School | CHARTER SCHOOL..... | | 2,375.96 |
| 00015755 | SANICO INC | GENERAL SUPPLIES..... | | 2,698.85 |
| 00015756 | SUSQUEHANNA TRANSIT CO | CONTRACTED CARRIERS..... | | 4,552.55 |
| 00015757 | Susquehanna Valley Sportsweat | GENERAL SUPPLIES..... | | 976.00 |
| 00015758 | SUSQUEHANN PAPER & SANITARY | REPAIRS & MAINT..... | | 1,227.77 |
| 00015759 | TRANE U.S. INC. | GENERAL SUPPLIES..... | | 152.17 |
| 00015760 | WELD-TEC SERVICE & SALES | GENERAL SUPPLIES..... | | 24.50 |
| 00015761 | WVWA | WATER SERVICE..... | | 3,199.60 |
| 00015762 | YOUR BUILDING CENTERS, INC. | GENERAL SUPPLIES..... | | 183.48 |
| 00015763 | ZEE MEDICAL SERVICE CO | GENERAL SUPPLIES..... | | 164.53 |
| 00015764 | CARDMEMBER SERVICES | GENERAL SUPPLIES..... | | 1,615.13 |
| 00015765 | AT & T | TELEPHONE SERVICE..... | | 158.48 |
| 00015766 | Megan E. Bloom | ADVERTISING..... | | 67.50 |
| 00015767 | BLAST INTERMEDIATE UNIT 17 | CHARTER SCHOOL..... | | 24,762.32 |
| 00015768 | BLOOMSBURG UNIVERSITY | A. Pregent - TUITION REIMBURSEMENT | | 1,548.00 |
| 00015769 | Bucks County IU #22 | PROFESS.SERVICES I.U..... | | 8,353.40 |
| 00015770 | CM REGENT, LLC | Jan 2019 LIFE INSURANCE..... | | 763.46 |
| 00015771 | DIRECT ENERGY BUSINESS | ELECTRIC SERVICE..... | | 9,017.75 |

* Denotes Non-Negotiable Transaction

- Payables within Check P - Prenote d - Direct Deposit c - Credit Card Payment

Fund Accounting Check Summary

General Fund - From 11/30/2018 To 01/03/2019

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Note: Output selection limited to transactions dated between 11/30/2018 and 01/03/2019

| Check # | Vendor Name | Description Of Purchase | Description Of Purchase | Check Amount |
|----------|---------------------------------|------------------------------|----------------------------|--------------|
| 00015772 | KEVIN ECK | TRAVEL..... | | 85.00 |
| 00015773 | HOBV | GENERAL SUPPLIES..... | | 225.00 |
| 00015774 | KEYSTONE SCALE INC | DUES & FEES..... | | 255.00 |
| 00015775 | RICHARD KNECHT | TRAVEL..... | | 87.20 |
| 00015776 | KURTZ BROTHERS | GENERAL SUPPLIES..... | | 37.22 |
| 00015777 | THE MEADOWS PSYCHIATRIC CENTER | ALTERNATIVE ED..... | | 455.00 |
| 00015778 | NASCO | GENERAL SUPPLIES..... | | 40.62 |
| 00015779 | PETTY CASH | TRAVEL..... | | 168.83 |
| 00015780 | PLANKENHORN STATIONERY CO. | GENERAL SUPPLIES..... | | 49.44 |
| 00015781 | AMY PREGENT | GENERAL SUPPLIES..... | | 122.20 |
| 00015782 | PAYROLL FUND | Gross 12-7-18..... | ER Retire 12-7-18..... | 443,178.89 |
| 00015783 | SCHAEDLER YESCO DISTRIBUTION | GENERAL SUPPLIES..... | | 248.15 |
| 00015784 | VERIZON | TELEPHONE SERVICE..... | | 470.26 |
| 00015785 | ZACHARY WATERS | TRAVEL..... | | 690.18 |
| 00015786 | WASTEWATER LOGISTICS | REPAIRS & MAINT..... | | 442.94 |
| 00015787 | XEROX CORP | REPAIRS & MAINT..... | | 881.24 |
| 00015788 | Center for Safe Schools | Registration..... | St-4KLOUV..... | 160.00 |
| 00015789 | Northwest Tri-County IU 5 | Registration 2912..... | 1864..... | 100.00 |
| 00015790 | Northwest Tri-County IU 5 | Registration 2911..... | 1863..... | 100.00 |
| 00015791 | Stephanie Packard | GENERAL SUPPLIES..... | reimburse..... | 22.60 |
| 00015792 | Juan Zhou | GENERAL SUPPLIES..... | reimburse..... | 22.60 |
| 00015793 | Susan M. Wood | PROF ED SERVICES OTHER..... | reimburse..... | 80.00 |
| 00015794 | Tonys | DUES & FEES..... | 245722..... | 325.05 |
| 00015795 | AGORA CYBER CHARTER SCHOOL | CHARTER SCHOOL..... | | 3,783.84 |
| 00015796 | AT & T | TELEPHONE SERVICE..... | | 45.54 |
| 00015797 | ATHLETIC ACCOUNT IMPREST FUND | OFFICIALS FEES..... | | 3,233.95 |
| 00015798 | BAYADA HOME HEALTH CARE | FIELD TRIPS..... | | 33.75 |
| 00015799 | BLAST INTERMEDIATE UNIT 17 | SOFTWARE..... | PURCHASE TECH SERVICE..... | 7,258.57 |
| 00015800 | CANON FINANCIAL SERVICES | REPAIRS & MAINT..... | | 521.63 |
| 00015801 | COMMONWEALTH CHARTER ACADEMY | CHARTER SCHOOL..... | | 21,061.18 |
| 00015802 | GBM | REPAIRS & MAINT..... | | 771.21 |
| 00015803 | FRED HAMM INC | DISPOSAL SERVICE..... | | 1,504.94 |
| 00015804 | HOPE ENTERPRISES INC | OTHER PROF. SERVICE..... | | 7,952.75 |
| 00015805 | Insight PA Cyber Charter School | CHARTER SCHOOL..... | | 945.96 |
| 00015806 | MURPHY BUTTERFIELD HOLLAND | PURCHASE PROF & TECH SV..... | | 240.00 |

- Payables within Check P - Prenote * Denotes Non-Negotiable Transaction d - Direct Deposit c - Credit Card Payment

Fund Accounting Check Summary

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General Fund - From 11/30/2018 To 01/03/2019

Note: Output selection limited to transactions dated between 11/30/2018 and 01/03/2019

| Check # | Vendor Name | Description Of Purchase | Description Of Purchase | Check Amount |
|----------|------------------------------|------------------------------------|--------------------------|--------------|
| 00015807 | NITTANY OIL | DIESEL FUEL..... | GASOLINE..... | 4,823.56 |
| 00015808 | PA CYBER CHARTER SCHOOL | CHARTER SCHOOL..... | | 8,937.67 |
| 00015809 | PP & L | ELECTRIC SERVICE..... | | 2,298.89 |
| 00015810 | RICOH USA INC | REPAIRS & MAINT..... | | 703.93 |
| 00015811 | LAURA SCHRECKENGAST | PROF ED SERVICES OTHER..... | | 875.00 |
| 00015812 | SUSQUEHANNA TRANSIT CO | CONTRACTED CARRIERS..... | | 31,307.35 |
| 00015813 | SWASD CAFETERIA | GENERAL SUPPLIES..... | | 67.65 |
| 00015814 | UGI ENERGY SERVICES | FUEL..... | | 6,553.96 |
| 00015815 | UPMC | OTHER PROF. SERVICE..... | | 2,781.81 |
| 00015816 | VERIZON | TELEPHONE SERVICE..... | | 92.68 |
| 00015817 | VERIZON WIRELESS | CELLULAR PHONE..... | | 174.98 |
| 00015818 | DWIGHT WOODLEY | TRAVEL..... | | 18.09 |
| 00015819 | XEROX CORP | REPAIRS & MAINT..... | | 256.36 |
| 00015820 | LISA BEACH | TRAVEL..... | | 103.70 |
| 00015821 | BLAST INTERMEDIATE UNIT 17 | TRAVEL..... | | 250.00 |
| 00015822 | Brickstreet Insurance | WORKMAN'S COMPENSATION..... | | 5,185.00 |
| 00015823 | CM REGENT, LLC | Jan 2019 INCOME PROTECTION..... | | 1,696.03 |
| 00015824 | CONTRACT PAPER GROUP INC | GENERAL SUPPLIES..... | | 4,384.00 |
| 00015825 | DELTA DENTAL OF PA | Jan 2019 DENTAL INSURANCE..... | | 7,600.00 |
| 00015826 | EHRlich PEST CONTROL | REPAIRS & MAINT..... | | 166.00 |
| 00015827 | KURTZ BROTHERS | GENERAL SUPPLIES..... | | 142.39 |
| 00015828 | Marywood University | B. Jones - TUITION REIMBURSEMENT.. | | 5,100.00 |
| 00015829 | PMEA DISTRICT 8 | FIELD TRIPS..... | | 625.00 |
| 00015830 | ReachCyber Charter School | CHARTER SCHOOL..... | | 945.96 |
| 00015831 | THE SIGN SHOP | GENERAL SUPPLIES..... | | 115.00 |
| 00015832 | MARK STAMM | TRAVEL..... | | 61.50 |
| 00015833 | SUN GAZETTE CO | ADVERTISING..... | | 27.49 |
| 00015834 | SUSQUEHANNA TRANSIT CO | TRAVEL..... | CONTRACTED CARRIERS..... | 3,619.23 |
| 00015835 | UGI PENN NATURAL GAS | FUEL..... | | 5,223.36 |
| 00015836 | WEGMANS FOOD MARKETS | GENERAL SUPPLIES..... | | 333.34 |
| 00015837 | WINDSTREAM D & E SYSTEMS INC | TELEPHONE SERVICE..... | | 44.41 |
| 00015838 | BAYADA HOME HEALTH CARE | FIELD TRIPS..... | | 45.00 |
| 00015839 | COUNTY OF LYCOMING | PURCHASE PROF & TECH SV..... | | 658.50 |
| 00015840 | KEVIN ECK | TUITION REIMBURSEMENT..... | | 1,881.00 |
| 00015841 | MATTHEW R EISLEY | GENERAL SUPPLIES..... | | 51.84 |
| 00015842 | STEPHANIE FAY | GENERAL SUPPLIES..... | | 13.98 |
| 00015843 | FOLLETT SCHOOL SOLUTIONS INC | TEXTBOOKS..... | | 199.76 |
| 00015844 | HOPE ENTERPRISES INC | OTHER PROF. SERVICE..... | | 4,799.50 |
| 00015845 | HUDDL | GENERAL SUPPLIES..... | | 400.00 |

- Payables within Check P - Prenote * Denotes Non-Negotiable Transaction c - Credit Card Payment

Fund Accounting Check Summary

General Fund - From 11/30/2018 To 01/03/2019

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Note: Output selection limited to transactions dated between 11/30/2018 and 01/03/2019

| Check # | Vendor Name | Description Of Purchase | Description Of Purchase | Check Amount |
|------------------------------------|-----------------------------------|------------------------------------|-------------------------|---------------------|
| 00015846 | KURTZ BROTHERS | GENERAL SUPPLIES | | 158.18 |
| 00015847 | TARA L MCGLENSEY | GENERAL SUPPLIES | | 31.75 |
| 00015848 | MOJO ACTIVE INC | CHARTER SCHOOL | | 632.04 |
| 00015849 | MURPHY BUTTERFIELD HOLLAND | PURCHASE PROF & TECH SV | | 183.34 |
| 00015850 | P&A Administrative Services, Inc. | HOSPITALIZATION | | 400.00 |
| 00015851 | PEARSON EDUCATION | GENERAL SUPPLIES | | 607.53 |
| 00015852 | PERMA-BOUND | TEXTBOOKS | | 191.04 |
| 00015853 | PLANKENHORN STATIONERY CO. | GENERAL SUPPLIES | | 201.75 |
| 00015854 | AMY PREGENT | GENERAL SUPPLIES | | 213.25 |
| 00015855 | PAYROLL FUND | Gross 12-21-18 | ER Retire 12-21-18 | 472,424.89 |
| 00015856 | SCHOOL-LABELS.COM | GENERAL SUPPLIES | | 209.99 |
| 00015857 | SCHAEDLER YESCO DISTRIBUTION | GENERAL SUPPLIES | | 135.65 |
| 00015858 | LAURA SCHRECKENGAST | PROF ED SERVICES OTHER | | 637.50 |
| 00015859 | Slippery Rock University | M. Shepheard - TUITION REIMBURSEME | | 1,548.00 |
| 00015860 | SW Social Fund | DUES & FEES | | 480.00 |
| 00015861 | Voyager Sopris Learning | GENERAL SUPPLIES | | 1,043.85 |
| 00015862 | WARDS SCIENCE | GENERAL SUPPLIES | | 131.19 |
| 00015863 | WILSON LANGUAGE TRAINING CORP | GENERAL SUPPLIES | | 192.24 |
| 00015864 | RICHARD ZALONIS | FIELD TRIPS | | 36.40 |
| 00015865 | SUSAN ZAYDELL | TRAVEL | | 25.62 |
| 10-GENERAL FUND | | | | 1,151,750.69 |
| Grand Total Manual Checks : | | | | 0.00 |
| Grand Total Regular Checks : | | | | 1,151,750.69 |
| Grand Total Direct Deposits : | | | | 0.00 |
| Grand Total Credit Card Payments : | | | | 0.00 |
| Grand Total All Checks : | | | | 1,151,750.69 |

1,151,750.69

Grand Total Manual Checks : 0.00

Grand Total Regular Checks : 1,151,750.69

Grand Total Direct Deposits : 0.00

Grand Total Credit Card Payments : 0.00

Grand Total All Checks : 1,151,750.69

* Denotes Non-Negotiable Transaction

- Payables within Check P - Prenote d - Direct Deposit c - Credit Card Payment

Fund Accounting Check Summary

CAFETERIA FUND - From 11/30/2018 To 01/03/2019

facksmc

Note: Output selection limited to transactions dated between 11/30/2018 and 01/03/2019

| Check # | Vendor Name | Description Of Purchase | Description Of Purchase | Check Amount |
|-----------------------------------|---------------|----------------------------|---------------------------|------------------|
| 00006048 | PAYROLL FUND | PR 12.7.18 GROSS PAY..... | PR 12.7.18 ER PSERS..... | 8,288.39 |
| 00006049 | NUTRITION INC | STMT 60089..... | STMT 60054..... | 42,885.60 |
| 00006050 | PAYROLL FUND | PR 12.21.18 GROSS PAY..... | PR 12.21.18 ER PSERS..... | 12,133.00 |
| 00006051 | PAYROLL FUND | PR 1.4.19 GROSS PAY..... | PR 1.4.19 ER PSERS..... | 13,551.26 |
| 50-FOOD SERVICE FUND | | | | 76,858.25 |
| Grand Total Manual Checks : | | | | 0.00 |
| Grand Total Regular Checks : | | | | 76,858.25 |
| Grand Total Direct Deposits: | | | | 0.00 |
| Grand Total Credit Card Payments: | | | | 0.00 |
| Grand Total All Checks : | | | | 76,858.25 |

* Denotes Non-Negotiable Transaction

- Payables within Check P - Prenote d - Direct Deposit c - Credit Card Payment

December 5, 2018

The regular meeting of the South Williamsport Area School Board was called to order this evening in the library of the High School at 7:00 p.m. by the President Chris Branton.

The meeting opened with a moment of silent meditation and Pledge to the Flag.

Board Members Present: Anthony, Bachman, Bowman, Miller, Molino, Page, Persun, and Branton.

Board Members Absent: Davenport

Others Present: Dr. Mark Stamm-Superintendent, Dwight Woodley-Director of Innovative Learning, Michelle Loomis-Elementary School Principal, Kristin Bastian-Special Education Director/School Psychologist, Scott Hill-Assistant High School and Rommelt Principal, Bill Reifsnnyder-Maintenance Director, Dennis Artley-Business Manager, Jamie Mowery-Assistant Business Manager, and Fred Holland-Solicitor.

Visitors: Pam Reifsnnyder, Melissa Bradley, Christy Lusk, Scott Koser, Ellen Koser, Kathy Flerlage, Lauren Reynolds, Rebecca Swinehart, Melissa Stahl, Paul Anderson, Kent Young, Lee Bernstein, Pat Peltier, Theresa Summerson, Lorri Amrom, Katelyn Hibbard-Sun Gazette.

REORGANIZATION

Mr. Branton nominated Mr. Persun to be the President Pro Tempore for the purpose of reorganization seconded by Bachman. All members present voting yes to elect Mr. Persun as President Pro Tempore.

Mr. Persun requested nominations for the office of President. Mr. Anthony nominated Chris Branton, seconded by Miller. All members present voting yes to elect Mr. Branton as President for the ensuing year.

Mr. Branton requested nominations for the office of Vice President. Mr. Miller nominated Mr. Anthony, seconded by Mrs. Bachman. All members present voting yes to elect Mr. Anthony Vice -President for the ensuing year.

ADOPTION OF MEETING DATES

A motion to adopt the School Board Meeting Calendar for 2019, was moved by Bachman, seconded by Page. Roll call: Anthony-yes, Bachman-yes, Bowman-yes, Miller-yes, Molino-yes, Page-yes, Persun-yes, and Branton-yes, motion carried

APPROVE TREASURER'S REPORT

A motion to approve the Treasurer's Report for the month of October 2018, was moved by Persun, seconded by Miller. Roll call: Anthony-yes, Bachman-yes, Bowman-yes, Miller-yes, Molino-yes, Persun-yes, Page-yes, and Branton-yes, motion carried.

APPROVE GENERAL FUND BILLS

A motion to approve the payment of bills from the General Fund in the amount of \$1,270,846.61, as funds become available, was moved by Bachman, seconded by Persun. Roll call: Anthony-yes, Bachman-yes, Bowman-yes, Miller-yes, Molino-yes, Persun-yes, Page-yes, and Branton-yes, motion carried.

APPROVE CAFETERIA FUND BILLS

A motion to approve the payment of bills from the Cafeteria Fund in the amount of \$74,713.97, as funds become available, was moved by Bachman, seconded by Miller. Roll call: Anthony-yes, Bachman-yes, Bowman-yes, Miller-yes, Molino-yes, Persun-yes, Page-yes, and Branton-yes, motion carried.

APPROVE MINUTES

A motion to approve the minutes of November 5 and November 19, 2018, as written, was moved by Persun, seconded by Bachman. All members present voting yes, motion carried.

Board member Mrs. Bowman recognized the members of the girl's tennis team for the outstanding year they just completed. They had a record of 21-1 for the season and were District IV champions. They were in the top 8 of double A schools in the state.

SUPERINTENDENT RECOMMENDATIONS

Dr. Stamm recognized the first two honorees under the Million Mountie Lights Program. The first honoree is Teresa Summerson. She is being honored as the long-time girl's tennis coach but also your long-term work on the community park tennis court project. The second honoree is Pat Peltier. She is being honored for her commitment to our students for the last 16 years through her employment with Diacon but also into her retirement. She also led the formation of Mountie Quest.

CONFERENCE REQUEST

Moved by Miller, seconded by Persun, to approve the following conference request:

- **Jenna McWilliams, Nancy Wirth, Lisa Arp and Lauren Reynolds, to attend Advanced Phonemic Awareness sponsored by Blast IU 17 on December 5, 2018.**

Roll call: Anthony-yes, Bachman-yes, Bowman-yes, Miller-yes, Molino-yes, Persun-yes, Page-yes, and Branton-yes, motion carried.

RESIGNATION

A motion to accept the resignation of Holly Lyons, cafeteria worker effective November 20, 2018, was moved by Miller, seconded by Persun. Roll call: Anthony-yes, Bachman-yes, Bowman-yes, Miller-yes, Molino-yes, Persun-yes, Page-yes, and Branton-yes, motion carried.

APPOINT COORDINATOR OF SPECIAL EDUCATION TRANSITION SERVICES

A motion to approve the appointment of Kelsey Shannon as Coordinator of Special Education Transition Services with an annual stipend of \$750, was moved by Bachman, seconded by Miller.

Roll call: Anthony-yes, Bachman-yes, Bowman-yes, Miller-yes, Molino-yes, Persun-yes, Page-yes, and Branton-yes, motion carried.

EMPLOYMENT BUSINESS MANAGER

A motion to approve the appointment of Jamie Mowrey as Business Manager effective April 5, 2019, with a starting salary of \$80,000, was moved by Miller, seconded by Anthony. Roll call: Anthony-yes, Bachman-yes, Bowman-yes, Miller-yes, Molino-yes, Persun-yes, Page-yes, and Branton-yes, motion carried.

EMPLOYMENT ACCOUNTANT

A motion to approve the appointment of Robert Houseknecht as Accountant effective April 5, 2019, with a starting salary of \$45,000, was moved by Page, seconded by Miller. Roll call: Anthony-yes, Bachman-yes, Bowman-yes, Miller-yes, Molino-yes, Persun-yes, Page-yes, and Branton-yes, motion carried.

EMPLOYMENT WINTER ATHLETIC COACHES

A motion to approve the employment of the following winter coaches was moved by Bachman, seconded by Persun. Patrick West –Volunteer Varsity Basketball Coach, Nathan Miller– Volunteer Elementary Basketball Coach, Ben Butler – Volunteer Elementary Basketball Coach, Chad Quimby – Volunteer Elementary Basketball Coach. Roll call: Anthony-yes, Bachman-yes, Bowman-yes, Miller-abstain, Molino-yes, Persun-yes, Page-yes, and Branton-yes, motion carried.

EMPLOYMENT SPRING COACHES AND STIPENDS

A motion to approve the employment of the following spring coaches was moved by Anthony, seconded by Bachman. Paul “Smokey” Stover- Head Varsity Baseball Coach - \$4469, Scott Stugart – Head Varsity Softball Coach - \$3436, Kent Young – Head Boys Tennis Coach - \$3275. Roll call: Anthony-yes, Bachman-yes, Bowman-yes, Miller-yes, Molino-yes, Persun-yes, Page-yes, and Branton-yes, motion carried.

TENURE

A motion to approve tenure for Lauren Reynolds who has completed three years of satisfactory teaching at South Williamsport School District was moved by Bachman, second by Miller. Roll call: Anthony-yes, Bachman-yes, Bowman-yes, Miller-yes, Molino-yes, Persun-yes, Page-yes, and Branton-yes, motion carried

SUBSTITUTES

A motion to approve the following additions to the 2018-2019 substitute list was moved by Persun, seconded by Bachman. Tinamarie Munsell/Certified substitute, Serena Mausteller/cafeteria, Holly Lyons/cafeteria, secretary. Roll call: Anthony-yes, Bachman-yes, Bowman-yes, Miller-yes, Molino-yes, Persun-yes, Page-yes, and Branton-yes, motion carried.

GUEST TEACHERS

A motion to approve the following additions to the guest teacher list was moved by Bachman, seconded by Persun. John Driscall, Jacqueline Engel, Randy Holmes, Edward Ullrich, and Cameron Watford. Roll call: Anthony-yes, Bachman-yes, Bowman-yes, Miller-yes, Molino-yes, Page-yes, Persun-yes, and Branton-yes, motion carried.

APPROVE POLICY 916 SECOND READING

A motion to approve second reading of Policy 916 Volunteers was moved by Miller, seconded by Bachman. Roll call: Anthony-yes, Bachman-yes, Bowman-yes, Miller-yes, Molino-yes, Persun-yes, Page-yes, and Branton-yes, motion carried.

APPROVE DISTRICT VOLUNTEER ASSISTANT

A motion to approve Paul Anderson as a volunteer assistant at Central Elementary was moved by Anthony, seconded by Miller. Roll call: Anthony-yes, Bachman-yes, Bowman-yes, Miller-yes, Molino-yes, Persun-yes, Page-yes, and Branton -yes, motion carried.

APPROVE POLICY FIRST READING

A motion to approve first reading of Policy 121 Field Trips and Policy 210 Medications as it relates to field trips was moved by Anthony, seconded by Persun. Miller made a motion to table Policy 121 Field Trips, seconded by Persun. All members present voting yes, motion carried. Policy # 121 was tabled. Roll call on Policy # 210 Medication was Anthony-yes, Bachman-yes, Bowman-yes, Miller-yes, Molino-yes, Page-yes, Persun-yes, and Branton-yes, motion carried.

GUIDELINES FOR IMPLEMENTATION OF DISTRICT POLICY 908 TITLE 1 PARENT AND FAMILY ENGAGEMENT

A motion to approve school guidelines for implementation of district policy 908: Title 1 Parent and Family Engagement were moved by Anthony, seconded by Miller. The guidelines articulate how Title 1 will engage parents this school year. Roll call: Anthony-yes, Bachman-yes, Bowman-yes, Miller-yes, Molino-yes, Page-yes, Persun-yes, and Branton-yes, motion carried.

APPROVAL FOR TITLE 1 PROGRAMS

A motion for the Board to provide its annual support for Title 1 programs was moved by Bachman, seconded by Persun. Roll call: Anthony-yes, Bachman-yes, Bowman-yes, Miller-yes, Molino-yes, Page-yes, Persun-yes, and Branton-yes, motion carried.

AGREEMENT MANSFIELD UNIVERSITY – EARLY START PROGRAM

A motion to approve an agreement between Mansfield University and South Williamsport Area School District for the Early Start Program was moved by Page, seconded by Persun. The Early Start Program allows qualified high school students to take Mansfield University courses on-line, hybrid, or face-to-face formats and earn college credits while still enrolled in high school. Roll call: Anthony-yes, Bachman-yes, Bowman-yes, Miller-yes, Molino-yes, Page-yes, Persun-yes, and Branton-yes, motion carried.

JOB DESCRIPTION APPROVALS

A motion to approve job descriptions for the positions of Business Manager, Accountant and Administrative Assistant to the Business Office was moved by Anthony, seconded by Miller. Roll call: Anthony-yes, Bachman-yes, Bowman-yes, Miller-yes, Molino-yes, Page-yes, Persun-yes, and Branton-yes, motion carried.

REQUEST FOR ADDITIONAL POSITION

A motion to approve the request to create a paraprofessional position with a starting salary of \$12.49 per hour for six hours per day was moved by Miller, seconded by Page. Roll call: Anthony-yes, Bachman-yes, Bowman-yes, Miller-yes, Molino-yes, Page-yes, Persun-yes, and Branton-yes, motion carried.

FEASIBILITY STUDY APPROVAL

Four architectural firms were interviewed on November 19, 2018, about completing a feasibility study for the districts. The firms were as follows!

McKissick and Associates - \$18,485

Crabtree, Rohrbaugh, & Associates - \$12,500

EI Associates – No cost to the district with reimbursement of \$10,000 credit for a 2008 issue resolution on a previous project.

Highland Associates - \$34,450

Chris Branton went over the McKissick and Associates presentation.

Erica Molino went over the Crabtree, Rohrbaugh, & Associates presentation.

Greg Anthony went over the EI Associates presentation.

Nathan Miller went over the Highland Associates presentation.

After a few minutes of discussion about each of the presentations, Mr. Miller made a motion that the district contract with McKissick and Associates to conduct the feasibility study, seconded by Molino.

Roll call: Anthony-yes, Bachman-yes, Bowman-yes, Miller-yes, Molino-yes, Page-yes, Persun-yes, and Branton-yes, motion carried.

The Board had an executive session after the meeting for personnel and contract information.

Moved by Anthony, seconded by Miller that the meeting be adjourned. All members present voting yes, the meeting was adjourned at 8:10p.m.

Attest

Dennis A. Artley
Secretary

Board Summary Report

Fund: 10 GENERAL FUND

As of 01/03/2019

fabrdreg

| Account Description | Current Budget | Unliquidated Encumbrances | Expend/Received | Balance | % Used |
|------------------------------------|---------------------|------------------------------|---------------------|---------------------|--------------|
| 1100 REGULAR INSTRUCTION | | | | | |
| 100 SALARIES | 4,801,965.00 | 0.00 | 1,641,436.55 | 3,160,528.45 | 34.18 |
| 200 BENEFITS | 3,207,506.00 | 0.00 | 1,238,253.07 | 1,969,252.93 | 38.60 |
| 300 PURCHASE PROF & TECH SV | 16,032.00 | 0.00 | 8,205.71 | 7,826.29 | 51.18 |
| 400 REPAIRS & MAINT | 47,948.00 | 0.00 | 21,168.00 | 26,780.00 | 44.14 |
| 500 OTHER PURCHASED SERVICE | 375,145.00 | -470.88 | 231,981.56 | 143,634.32 | 61.71 |
| 600 GENERAL SUPPLIES | 172,439.00 | 0.00 | 110,514.03 | 61,924.97 | 64.08 |
| 700 EQUIPMENT | 10,681.00 | 0.00 | 4,353.49 | 6,327.51 | 40.75 |
| 800 OTHER EXPENSES | 21,168.00 | 0.00 | 8,042.72 | 13,125.28 | 37.99 |
| Totals for - 1100's | 8,652,884.00 | -470.88 | 3,263,955.13 | 5,389,399.75 | 37.71 |
| 1200 SPECIAL PROGRAMS | | | | | |
| 100 SALARIES | 1,003,621.00 | 0.00 | 362,828.63 | 640,792.37 | 36.15 |
| 200 BENEFITS | 660,809.00 | 0.00 | 260,798.96 | 400,010.04 | 39.46 |
| 300 PURCHASE PROF & TECH SV | 306,500.00 | 0.00 | 135,087.78 | 171,412.22 | 44.07 |
| 400 REPAIRS & MAINT | 270.00 | 0.00 | 62.50 | 207.50 | 23.14 |
| 500 OTHER PURCHASED SERVICE | 12,780.00 | -104.32 | 2,780.55 | 10,103.77 | 20.94 |
| 600 GENERAL SUPPLIES | 18,278.00 | 0.00 | 11,050.29 | 7,227.71 | 60.45 |
| 700 EQUIPMENT | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 0.00 |
| 800 OTHER EXPENSES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Totals for - 1200's | 2,007,258.00 | -104.32 | 772,608.71 | 1,234,753.61 | 38.48 |
| 1300 VOCATIONAL INSTRUCTION | | | | | |
| 100 SALARIES | 333,967.00 | 0.00 | 115,863.84 | 218,103.16 | 34.69 |
| 200 BENEFITS | 221,175.00 | 0.00 | 86,656.62 | 134,518.38 | 39.18 |
| 400 REPAIRS & MAINT | 2,750.00 | 0.00 | 0.00 | 2,750.00 | 0.00 |
| 500 OTHER PURCHASED SERVICE | 217,800.00 | 0.00 | 1,966.36 | 215,833.64 | 0.90 |
| 600 GENERAL SUPPLIES | 15,880.00 | 0.00 | 9,019.47 | 6,860.53 | 56.79 |
| 700 EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

Board Summary Report

Fund: 10 GENERAL FUND

As of 01/03/2019

fabrdreg

| Account Description | Current Budget | Unliquidated Encumbrances | Expend/Received | Balance | % Used |
|-----------------------------|-------------------|------------------------------|-------------------|-------------------|--------------|
| Totals for - 1300's | 791,572.00 | 0.00 | 213,506.29 | 578,065.71 | 26.97 |
| | | | | | |
| 1400 OTHER INSTRUCTION | | | | | |
| 100 SALARIES | 234,422.00 | 0.00 | 79,288.29 | 155,133.71 | 33.82 |
| 200 BENEFITS | 137,224.00 | 0.00 | 49,455.85 | 87,768.15 | 36.04 |
| 300 PURCHASE PROF & TECH SV | 40,000.00 | 0.00 | 12,000.00 | 28,000.00 | 30.00 |
| 400 REPAIRS & MAINT | 600.00 | 0.00 | 0.00 | 600.00 | 0.00 |
| 500 OTHER PURCHASED SERVICE | 126,000.00 | 0.00 | 10,124.80 | 115,875.20 | 8.03 |
| 600 GENERAL SUPPLIES | 3,978.00 | 0.00 | 3,116.88 | 861.12 | 78.35 |
| 700 EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 800 OTHER EXPENSES | 1,200.00 | 0.00 | 292.18 | 907.82 | 24.34 |
| Totals for - 1400's | 543,424.00 | 0.00 | 154,278.00 | 389,146.00 | 28.39 |
| | | | | | |
| 2100 GUIDANCE | | | | | |
| 100 SALARIES | 229,515.00 | 0.00 | 80,872.52 | 148,642.48 | 35.23 |
| 200 BENEFITS | 151,561.00 | 0.00 | 42,812.27 | 108,748.73 | 28.24 |
| 300 PURCHASE PROF & TECH SV | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 500 OTHER PURCHASED SERVICE | 1,600.00 | 0.00 | 174.46 | 1,425.54 | 10.90 |
| 600 GENERAL SUPPLIES | 7,327.00 | 0.00 | 3,372.75 | 3,954.25 | 46.03 |
| 800 OTHER EXPENSES | 325.00 | 0.00 | 285.00 | 40.00 | 87.69 |
| Totals for - 2100's | 390,328.00 | 0.00 | 127,517.00 | 262,811.00 | 32.66 |
| | | | | | |
| 2200 LIBRARY/COMPUTER SERV | | | | | |
| 100 SALARIES | 218,017.00 | 0.00 | 71,632.91 | 146,384.09 | 32.85 |
| 200 BENEFITS | 192,404.00 | 0.00 | 119,888.85 | 72,515.15 | 62.31 |
| 300 PURCHASE PROF & TECH SV | 154,662.00 | 0.00 | 126,331.72 | 28,330.28 | 81.68 |
| 400 REPAIRS & MAINT | 22,879.00 | 0.00 | 3,614.50 | 19,264.50 | 15.79 |
| 500 OTHER PURCHASED SERVICE | 56,105.00 | 0.00 | 4,998.76 | 51,106.24 | 8.90 |
| 600 GENERAL SUPPLIES | 57,141.00 | 0.00 | 33,966.30 | 23,174.70 | 59.44 |
| 700 EQUIPMENT | 49,649.00 | 0.00 | 48,269.24 | 1,379.76 | 97.22 |

Board Summary Report

Fund: 10 GENERAL FUND

As of 01/03/2019

fabrdreg

| Account Description | Current Budget | Unliquidated Encumbrances | Expend/Received | Balance | % Used |
|-----------------------------|---------------------|------------------------------|-------------------|-------------------|--------------|
| 800 OTHER EXPENSES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Totals for - 2200's | 750,857.00 | 0.00 | 408,702.28 | 342,154.72 | 54.43 |
| 2300 ADMINISTRATION | | | | | |
| 100 SALARIES | 624,812.00 | 0.00 | 260,276.43 | 364,535.57 | 41.65 |
| 200 BENEFITS | 633,549.00 | 0.00 | 275,600.62 | 357,948.38 | 43.50 |
| 300 PURCHASE PROF & TECH SV | 66,500.00 | 0.00 | 23,105.97 | 43,394.03 | 34.74 |
| 400 REPAIRS & MAINT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 500 OTHER PURCHASED SERVICE | 17,125.00 | 0.00 | 10,371.38 | 6,753.62 | 60.56 |
| 600 GENERAL SUPPLIES | 21,065.00 | 0.00 | 11,549.97 | 9,515.03 | 54.83 |
| 700 EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 800 OTHER EXPENSES | 15,150.00 | 0.00 | 8,288.61 | 6,861.39 | 54.71 |
| Totals for - 2300's | 1,378,201.00 | 0.00 | 589,192.98 | 789,008.02 | 42.75 |
| 2400 HEALTH SERVICE | | | | | |
| 100 SALARIES | 120,188.00 | 0.00 | 42,729.65 | 77,458.35 | 35.55 |
| 200 BENEFITS | 51,435.00 | 0.00 | 18,189.37 | 33,245.63 | 35.36 |
| 300 PURCHASE PROF & TECH SV | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 400 REPAIRS & MAINT | 83.00 | 0.00 | 0.00 | 83.00 | 0.00 |
| 500 OTHER PURCHASED SERVICE | 550.00 | 0.00 | 0.00 | 550.00 | 0.00 |
| 600 GENERAL SUPPLIES | 8,568.00 | 0.00 | 1,827.73 | 6,740.27 | 21.33 |
| 700 EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Totals for - 2400's | 180,824.00 | 0.00 | 62,746.75 | 118,077.25 | 34.70 |
| 2500 BUSINESS OFFICE | | | | | |
| 100 SALARIES | 182,915.00 | 0.00 | 23,959.49 | 158,955.51 | 13.09 |
| 200 BENEFITS | 136,744.00 | 0.00 | 68,108.76 | 68,635.24 | 49.80 |
| 300 PURCHASE PROF & TECH SV | 38,700.00 | 0.00 | 31,459.45 | 7,240.55 | 81.29 |
| 400 REPAIRS & MAINT | 3,112.00 | 0.00 | 1,117.18 | 1,994.82 | 35.89 |
| 500 OTHER PURCHASED SERVICE | 14,500.00 | 0.00 | 1,421.51 | 13,078.49 | 9.80 |

Board Summary Report

Fund: 10 GENERAL FUND

As of 01/03/2019

fabrdreg

| Account Description | Current Budget | Unliquidated Encumbrances | Expend/Received | Balance | % Used |
|-----------------------------|---------------------|---------------------------|-------------------|-------------------|--------------|
| 600 GENERAL SUPPLIES | 3,000.00 | 0.00 | 2,289.00 | 711.00 | 76.30 |
| 700 EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Totals for - 2500's | 378,971.00 | 0.00 | 128,355.39 | 250,615.61 | 33.86 |
| 2600 PLANT OPER. & MAINT. | | | | | |
| 100 SALARIES | 586,748.00 | 0.00 | 271,217.34 | 315,530.66 | 46.22 |
| 200 BENEFITS | 527,213.00 | 0.00 | 232,262.99 | 294,950.01 | 44.05 |
| 300 PURCHASE PROF & TECH SV | 60,000.00 | 0.00 | 0.00 | 60,000.00 | 0.00 |
| 400 REPAIRS & MAINT | 413,864.00 | 0.00 | 242,576.73 | 171,287.27 | 58.61 |
| 500 OTHER PURCHASED SERVICE | 72,000.00 | 0.00 | 64,751.15 | 7,248.85 | 89.93 |
| 600 GENERAL SUPPLIES | 200,226.00 | 0.00 | 114,618.63 | 85,607.37 | 57.24 |
| 700 EQUIPMENT | 2,300.00 | 0.00 | 1,737.50 | 562.50 | 75.54 |
| 800 OTHER EXPENSES | 600.00 | 0.00 | 0.00 | 600.00 | 0.00 |
| Totals for - 2600's | 1,862,951.00 | 0.00 | 927,164.34 | 935,786.66 | 49.76 |
| 2700 STUDENT TRANSPORTATION | | | | | |
| 100 SALARIES | 17,406.00 | 0.00 | 6,383.52 | 11,022.48 | 36.67 |
| 200 BENEFITS | 7,151.00 | 0.00 | 2,622.35 | 4,528.65 | 36.67 |
| 300 PURCHASE PROF & TECH SV | 3,250.00 | 0.00 | 0.00 | 3,250.00 | 0.00 |
| 500 OTHER PURCHASED SERVICE | 335,608.00 | 0.00 | 124,585.08 | 211,022.92 | 37.12 |
| 600 GENERAL SUPPLIES | 58,673.00 | 0.00 | 15,898.91 | 42,774.09 | 27.09 |
| Totals for - 2700's | 422,088.00 | 0.00 | 149,489.86 | 272,598.14 | 35.41 |
| 2900 OTHER SUPPORT SERVICE | | | | | |
| 500 OTHER PURCHASED SERVICE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Totals for - 2900's | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 3100 FOOD SERVICE | | | | | |
| 100 SALARIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 200 BENEFITS | 0.00 | 0.00 | 38,240.42 | -38,240.42 | 0.00 |

Board Summary Report

Fund: 10 GENERAL FUND

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fabrdreg

| Account Description | Current Budget | Unliquidated Encumbrances | Expend/Received | Balance | % Used |
|-------------------------------------|-------------------|------------------------------|-------------------|-------------------|--------------|
| 700 EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Totals for - 3100's | 0.00 | 0.00 | 38,240.42 | -38,240.42 | 0.00 |
| 3200 STUDENT ACTIVITIES | | | | | |
| 100 SALARIES | 268,116.00 | 0.00 | 102,782.17 | 165,333.83 | 38.33 |
| 200 BENEFITS | 115,279.00 | 0.00 | 38,527.08 | 76,751.92 | 33.42 |
| 300 PURCHASE PROF & TECH SV | 62,745.00 | 0.00 | 19,581.24 | 43,163.76 | 31.20 |
| 400 REPAIRS & MAINT | 7,000.00 | 0.00 | 0.00 | 7,000.00 | 0.00 |
| 500 OTHER PURCHASED SERVICE | 40,916.00 | 0.00 | 24,275.88 | 16,640.12 | 59.33 |
| 600 GENERAL SUPPLIES | 63,639.00 | 0.00 | 40,243.68 | 23,395.32 | 63.23 |
| 700 EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 800 OTHER EXPENSES | 20,070.00 | 0.00 | 14,658.75 | 5,411.25 | 73.03 |
| Totals for - 3200's | 577,765.00 | 0.00 | 240,068.80 | 337,696.20 | 41.55 |
| 3300 COMMUNITY SERV | | | | | |
| 100 SALARIES | 1,000.00 | 0.00 | 472.13 | 527.87 | 47.21 |
| 200 BENEFITS | 412.00 | 0.00 | 193.53 | 218.47 | 46.97 |
| 500 OTHER PURCHASED SERVICE | 13,500.00 | 0.00 | 3,722.65 | 9,777.35 | 27.57 |
| 800 OTHER EXPENSES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Totals for - 3300's | 14,912.00 | 0.00 | 4,388.31 | 10,523.69 | 29.42 |
| 4100 ACQ. & IMPROV. EXP. | | | | | |
| 700 EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Totals for - 4100's | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4200 EXISTING SITE IMPROVE. | | | | | |
| 400 REPAIRS & MAINT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Totals for - 4200's | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4400 ARCHITECT.ENGINEERING | | | | | |
| 300 PURCHASE PROF & TECH SV | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

Board Summary Report

Fund: 10 GENERAL FUND

As of 01/03/2019

fabrdreg

| Account Description | Current Budget | Unliquidated Encumbrances | Expend/Received | Balance | % Used |
|----------------------------|----------------------|------------------------------|---------------------|----------------------|--------------|
| Totals for - 4400's | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 5100 DEBT SERVICE | | | | | |
| 800 OTHER EXPENSES | 2,000.00 | 0.00 | 368.90 | 1,631.10 | 18.44 |
| 900 | 1,804,383.00 | 0.00 | 1,773,162.50 | 31,220.50 | 98.26 |
| Totals for - 5100's | 1,806,383.00 | 0.00 | 1,773,531.40 | 32,851.60 | 98.18 |
| 5200 FUND TRANSFERS | | | | | |
| 900 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Totals for - 5200's | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 5900 BUDGETARY RESERVE | | | | | |
| 800 OTHER EXPENSES | 64,799.00 | 0.00 | 0.00 | 64,799.00 | 0.00 |
| Totals for - 5900's | 64,799.00 | 0.00 | 0.00 | 64,799.00 | 0.00 |
| EXPENDITURE Totals | 19,823,217.00 | -575.20 | 8,853,745.66 | 10,970,046.54 | 44.66 |
| FUND 10 - TOTALS: | | | | | |
| Total Expenditure | 17,952,035.00 | -575.20 | 7,080,214.26 | 10,872,395.94 | 39.43 |
| Total Other Expenditure | 1,871,182.00 | 0.00 | 1,773,531.40 | 97,650.60 | 94.78 |
| Total Revenue | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Other Revenue | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Totals | 19,823,217.00 | -575.20 | 8,853,745.66 | 10,970,046.54 | 44.66 |

Professional Development Request

Print Form



South Williamsport Area School District
515 West Central Ave.
South Williamsport, PA

17702
Phone: 570-327-1581
Fax: 570-326-0641
www.swasd.org

Name Lisa Beach

Date Submitted January 2, 2018

Attendee Information

| | |
|----------------|---------------------------------|
| Event Title | 2019 PDE Data Summit |
| Event Sponsor | Pennsylvania Dept. of Education |
| Location | Hershey Lodge, Hershey, PA |
| Beginning Date | March 24, 2019 |
| Ending Date | March 27, 2019 |

Estimated Costs (\$)

| | |
|----------------------|--------|
| Lodging (\$) | |
| Mileage (\$) | 228.56 |
| Substitute Cost (\$) | 0 |
| Meals (\$60/day max) | 30 |
| Registration (\$) | 300 |
| Total Cost (\$) | 558.56 |

Briefly describe how the conference:

- Relates to your professional growth / role in the district
- Relates to district goals for teaching and learning

Learning Objectives:

Understand how your data is reflected in the Future Ready PA Index and what the major impacts are;
Use data to deepen a school-wide culture that supports more focused and intentional instruction;
Learn about new tools and resources that will integrate and improve data culture;
Increase knowledge of the tools and techniques to generate quality and timely data

Request Reviewed

Principal _____

Approved _____

Denied _____

Superintendent *[Signature]*

Approved

Denied _____

Sessions Attending

- Attach detailed Itinerary if necessary

Future Ready PA Index
PIMS Collections & PIMS Administrators
STEM Data & Programs
Data Use & Outcomes
Data Governance & Data Quality
Special Education
Technical Skills

Additional comments if necessary.

Field Trip Request

Print Form



South Williamsport Area
School District
515 West Central Ave.
South Williamsport, PA
17702
Phone: 570-327-1581
Fax: 570-326-0641
www.swasd.org

Teacher: Scott Manning
Grade / Club Key Club 9-12
Building Jr/Sr High School
Date of Application Dec 5 2018

General Information

Place to be Visited Key Club Convention (Pittsburgh)
Date of Visitation 3/29/19 - 3/31/19
Number of Students 10-20
Number of Faculty 2
Additional Chaperones Jamie Bloom

Transportation Depends on number attending
Transportation Needs Charter bus or School Van(s)
Departure Time 10:30 AM (3/29)
Time Leaving Destination 11:00 AM (3/31)

Explain how this trip is related to specific course objectives or will enhance other learning outcomes:

The weekend consists of many club activities including: election of officers, informational and motivational speakers, club awards, and bonding.

Additional information if needed:

Sheridan Station Square Hotel

Fees

Admission Fees (\$) 270.00/student
Funding Source for Admission Teachers - Budgeted
Student self-funded
Funding Source for Transportation Budgeted under
Manning's Key Club

Substitute Coverage

Number and duration of coverage needed:

Coverage for Manning and Bloom pds 4-8 on 3/29.

Is this an out of state trip? NO

Is this an overnight trip? YES

Approval / Signature Required

Principal:

Jesse Smith

Superintendent:

Matt [Signature] 12-9-2018

School board approval is required for all overnight and/or out of state trips.



| | |
|--------------|---------------------|
| Book | Policy Manual |
| Section | 100 Programs |
| Title | Copy of Field Trips |
| Number | 121 |
| Status | Review |
| Adopted | February 3, 2003 |
| Last Revised | June 4, 2012 |

Purpose

The district recognizes that a field trip experience can be a useful tool to further engage students in the educational process. Therefore, district policy ensures that students are given the opportunity to enrich their learning experience through participation in a well planned and articulated field trip.[1]

Field trips should provide:

1. The fullest use of the community, business and cultural opportunities for the educational benefit of each student.
2. The development of each student's awareness of business and career opportunities.
3. The opportunity to explore areas of specialization within specific and selected fields.
4. The opportunity to translate curricular concepts into first-hand experiences.

Definition

For purposes of this policy, a **field trip** shall be defined as a planned activity outside a school building or district facility away from the school building for a duration of two hours or more. This includes non-competitive athletic trips and activities. a half day or more.

Authority

It is the authority of the The Board to shall review and approve all overnight and out-of-state field trip requests. s. The Board shall be informed of all other field trip requests which shall be approved by the Superintendent.

It is the authority of the superintendent to review and approve all other field trip requests.

Students on field trips remain under the supervision and responsibility of this Board and are subject to its rules and regulations.

Staff are prohibited from soliciting students for participation in trips prior to approval. The Board does not endorse, support nor assume responsibility in any way for any district staff member who takes

~~students on trips not approved by the Board. No staff member may solicit district students for such trips within district facilities or on district grounds without Board permission.~~

Delegation of Responsibility

The Superintendent or designee shall prepare and implement procedures for operation of field trips.

Guidelines

All field trip approval shall be based on adherence to the following guidelines:

1. It is the responsibility of the individual(s) coordinating the trip to submit requests and itinerary on a district-approved form four (4) weeks in advance.
2. Overnight trips must be submitted for approval eight (8) weeks in advance. A complete list of chaperones / volunteers must be provided with the request.
3. It is the responsibility of the individual(s) coordinating the field trip to request and secure permission slips signed by parent or legal guardian for all students who plan to participate.
4. It is the responsibility of the individual(s) coordinating the trip to secure emergency medical information.
5. Field trips using district transportation must adhere to district start and dismissal times.
6. Admission charges, meals/drinks may be financed through the school activity funds, PTO funds, student payment or some combination of the above.
7. Exceptional students who are included in the content areas covered by field trip experiences shall attend with their class. Exceptional students should be included on field trips, as appropriate. Appropriately certified teachers and/or aides will accompany exceptional students, as needed.
8. Exceptional students may attend field trips as a whole class to ensure a minimum of one (1) field trip experience for each student.
9. ~~Each elementary class shall be permitted to take a maximum of two (2) trips per year. The frequency of field trips should not cause an unnecessary disruption to the continuity of instruction.~~
10. School rules and regulations are in effect on all field trips during their entire duration.
11. Students are responsible to inform all subject area teachers of what class time they will miss. They will also be responsible to make up all missed tests and/or assignments. Students should arrange with their teacher(s) a timeline for make-up work.
12. ~~It is the responsibility of the individual(s) coordinating the field trip to submit to the principal a follow up report immediately after the event.~~
13. Chaperones will follow guidelines outlined by the teacher for their assistance during the field trip. Siblings will not be permitted to accompany chaperones. Recommended ratio for chaperones to students is as follows:
 - a. Primary Grades - 1: 1 – 6.
 - b. Intermediate Grades - 1: 6 – 10.
 - c. Secondary - Based on need as determined by the building principal.

14. Make-up work – Students who participate in an approved field trip have the right and responsibility to make up tests and/or assignments specified by the teacher. In the case of extracurricular extended trips, it is recommended that students request assignments prior to the trip so that academics remain a priority.
15. A student may be excluded for disciplinary reasons, if approved by the building principal.
16. Prior to approval of overnight trips, all chaperones who are not current district employees must submit all required clearances and forms as required by Policy 916 Volunteers. ~~submit the following completed background checks:~~
 - a. ~~Act 34 Clearance (PA State Police Criminal Background Check),~~
 - b. ~~Act 114 (Federal Criminal History Record), and~~
 - c. ~~Act 151 Clearance (PA Child Abuse History Clearance).~~~~Fees will be incurred by the district.~~

Legal

- 1. 24 P.S. 1361
- 22 PA Code 4.4
- 24 P.S. 510
- 24 P.S. 517

Last Modified by Lisa Beach on December 14, 2018

The South Williamsport Area School Board met in executive session on September 10, 2018 for the purposes of conducting the Superintendent's annual review. An effort was made to provide constructive criticism in all areas to ensure continuous improvement. A brief summary of the review in each of the three categories reviewed is provided below.

GENERAL PERFORMANCE

Transparency, real and perceived, needs to be addressed when dealing with the both public and members of the board. While the Superintendent has worked on accessibility and approachability in the past, this area continues to require attention in both the public and school areas.

LEADERSHIP ABILITY

The Superintendent has led a number of initiatives over the past year. This includes the hiring of a Resource Officer, ALICE training, PBIS program and others. Most of these are part of the strategic plan that has been developed for the school. While these are all positive programs, there is some concern that the school tends to join some of these initiatives late (i.e. Mountie Academy).

The board also expressed concern that the Superintendent tends to micromanage some areas. Some of this has been at the instruction of the board. However, moving forward, the board would prefer a less hands on approach to management that would allow employees to perform more independently.

The Superintendent can sometimes be narrowly focused on objectives. While he is open to other opinions and options, the board would like to see him be even more open to alternative views and solutions in the future.

RESULTS ORIENTED

The district strategic plan (Keep Looking, Keep Learning) provides clear goals and objectives. The majority of these goals have been met, and the plan is on track for the foreseeable future. The strategic plan development generated enthusiasm throughout the staff, and that same outlook needs to be continually fostered throughout the district.

The Academic Investment and Outcomes Report provided this year also provides some insight into the performance of our school and should be used to provided additional instructional leadership goals.

At the conclusion of the session, the board decided on a 1.5% salary increase for the 2018-19 contract year. The board will continue to provide feedback to the Superintendent and will have follow up meetings in December, March and June of this contract year.

Christopher Branton

Board President

Sue Davenport/Fils-Aime

Duboistown, Pa 17702

January 3, 2019

Dear Dr. Stamm and fellow board members,

The purpose of this letter is to announce my resignation from participation on the school board for South Williamsport School District. It has not been an easy decision on my part, the years I have volunteered have mostly been rewarding. I struggled with this decision until recently when two close and family members passed away and certain individuals made me feel that I was failing my obligations to the board and district by missing meetings. This coupled with what I perceive are personal agendas which certain individuals have that I do not personally agree with, have aided and influenced my decision. Because of this situation I feel that it is in the best interest of both me and school district if I step down from the board. I will relinquish all of my responsibilities and privileges as a board member effective January 3, 2019 and I appreciate your patience and cooperation in this matter.

I regret any inconvenience that my resignation may cause to you and the school board. I have greatly enjoyed the cooperative experience of serving on the school board during my term and am thankful for your help and kindness along the way. I am honored to have worked in the capacity of improving the school and its functions for our children and grandchildren and am grateful for your understanding.

Should you have any questions or need any additional information, please feel free to contact me.

Respectfully,

Susan Davenport Fils-Aime

Susan Davenport/Fils-Aime

South Williamsport Area School District School Board Committee Assignments

2019

Athletics 6:00PM

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|--------------------|---------------------|
| <i>March 4</i> | Greg Anthony, Chair |
| <i>April 1</i> | Cathy Bachman |
| <i>May 6</i> | Erica Molino |
| <i>August 5</i> | |
| <i>September 9</i> | |
| <i>December 3</i> | |

Buildings and Grounds 5:00PM

| | |
|-------------------|---------------------|
| <i>March 4</i> | Steve Persun, Chair |
| <i>May 6</i> | Airneezer Page |
| <i>August 5</i> | Sue Bowman |
| <i>December 3</i> | |

Policy Committee

| | |
|----------------------------|-----------------------|
| <i>Dates set as needed</i> | Airneezer Page, Chair |
| | Sue Bowman |

Personnel Committee

| | |
|----------------------------|----------------------|
| <i>Dates set as needed</i> | Cathy Bachman, Chair |
| | Nathan Miller |
| | Greg Anthony |

Safety and Security Committee 3:45PM

| | |
|--------------------|----------------------|
| <i>January 23</i> | Nathan Miller, Chair |
| <i>March 18</i> | Erica Molino |
| <i>August 7</i> | Greg Anthony |
| <i>November 13</i> | |

Wellness Committee

| | |
|----------------------------|---------------------|
| <i>Dates set as needed</i> | Erica Molino, Chair |
| | Steve Persun |

Board President, Christ Branton, serves on all committees as an alternate.

The second grade teachers went to the IU to attend a seminar about advanced phonemic awareness. Pam Kastner led this session and she taught us valuable information that we have been able to implement into our daily instruction. The lesson started with theoretical frameworks that taught us how important each piece of literacy is for student reading success. We learned about the phases of phonological awareness, phonemic awareness skills, the difference between each and how to best implement both into our daily instruction. From this lesson we realized that we have some deficits in our grade level curriculum and instruction that we can improve upon with additional resources and support from our reading specialists. Following the training, Dr. Loomis allowed us to order the Heggerty Phonemic Awareness manuals which we will use to fill in the gaps of our current phonemic awareness and phonics instruction. We found this training to be extremely beneficial and we are excited to implement these materials into our current curriculum. We look forward to using the information we learned to help enhance student learning.

We appreciate this opportunity,

The Second Grade Team

Winter Sports Update

Boys Basketball – Current Record: 4-4 Upcoming games: 1/8 BLOOM; 1/18 @ Mt CARMEL; 1/16 @ Southern Columbia; 1/19 North-Penn Liberty; 1/21 @ Muncy; 1/23 WARRIOR RUN; 1/25 @ Mid-West; 1/29 @ Millville; 1/30 HUGHESVILLE

Girls Basketball – Current Record: 8-1 Won both JV and Varsity divisions of the North Penn-Mansfield Christmas Tournament Dec 27& 28 Upcoming games: 1/7 Lewisburg; 1/9 @ Southern Columbia 1/12 @ Mt Carmel; 1/18 @ Bloom; 1/22 HUGHESVILLE; 1/25 Loyalsock; 1/29 @ Warrior Run

Wrestling – Current Record: 2-3 Upcoming matches: 1/8 @ Canton; 1/10 Bloom; 1/17 @ Mt Carmel; 1/19 @ Williamson Tournament; 1/26 @ Northeast Bradford Tournament; 1/31 @ CMVT

Jr High Wrestling – Current Record: 3-0, JH Team Won the Tri Valley JH Tournament, Upcoming matches: 1/8 @ Canton; 1/10 Bloom; 1/12 @ North Schuylkill Tournament 1/17 @ Mt Carmel; 1/26 @ Line Mountain Tournament

Boys Jr High Basketball – Current Record 7th Grade: 0-2 & 8th Grade: 2-0, 8th Grade won the South Williamsport Christmas Tournament. Upcoming games: 1/7 @ Central Mountain; 1/10 @ HUGHESVILLE; 1/14 MONTTOURSVILLE; 1/16 Muncy; 1/17 @ Loyalsock; 1/21 @ Jersey Shore; 1/26 @ SJN; 1/28 WILLIAMSPORT; 1/31 Central Mountain

Keep up-to-date at swasports.org and @SWASports on Twitter

