



February 4, 2019

7:00 P.M.
High School

Chris Branton
President
Region III

Gregg Anthony
Vice President
Region II

Nathan Miller
Treasurer
Region I

Cathy Bachman
Region III

Airneezer Page
Region I

Steve Persun
Region II

Erica Molino
Region II

Sue Bowman
Region I

Todd Engel
Region III

Dr. Mark Stamm
Superintendent

Dennis Artley
Board Secretary

Fred Holland
Solicitor

Agenda

Opening

Call to Order

Silent Meditation & Pledge of Allegiance

Roll Call

Preliminary Comments on Agenda Items

Action Items

Treasurer's Reports

Approval of Bills

- 2018-2019 General Fund – \$612,565.04
- Food Service – \$11,893.33

Approval of Minutes

Board Committee Reports

Superintendent's Report & Recommendations

1. Conference Requests/Professional Development
2. Resignation
3. Substitutes
4. Employment
5. 2019-2020 School District Calendar – First Reading
6. Overnight Field Trip Request
7. Out-of-State Field Trip Request
8. South Williamsport Lions Club Facility Use Request
9. 2019-2020 IU 17 General Operations Budget
10. Ballot for 2019-2020 Election of Director to BLaST IU#17 Board
11. Adoption of Preliminary 2019-2020 General Fund Budget
12. Business Manager's Contract Approval
13. Sylvan Dell Presentation
14. Feasibility Presentation
15. Elementary SAP Presentation
16. Proposed School Board Meetings

General Information

Principals Spotlight

Organizational Reports

Old Business

New Business

Courtesy to the Floor

Final Remarks by Board Members

Adjournment

SUPERINTENDENT'S REPORT AND RECOMMENDATIONS
February 4, 2019

1. Conference Request(s)/Professional Development – Attachment # 1

It is recommended the school board approve the following conferences:

The first grade team has requested attendance at Foundations of Reading Conference to be held at BLaST IU Williamsport, on March 19, 2019. The session is sponsored by PA BLaST IU 17.

2. Resignation – Attachment # 2

It is recommended the school board accept the resignation of Elizabeth Potter, as a part-time Cafeteria Worker effective January 25, 2019.

3. Substitutes 2018-2019

It is recommended the school board approve the individuals listed on the 2018-2019 substitute roster as submitted.

- Ashley Helmrich – Cafeteria
- Connie Sciacca – Cafeteria

4. Employment

Central Elementary Cafeteria Worker

The Nutrition Group is recommending the school board appoint Chenoa Lindsay to the position of General Food Service Employee. This is a 6.5 hour per day, non-benefit position and compensated \$11.93 hourly rate in accordance with the South Williamsport Educators Support Professional Association.

Administrative Assistant to the Business Office

It is recommended the school board approve the appointment of Jaimee Kopp to the position of Administrative Assistant to the Business Office with a starting salary of \$30,000. This is a confidential, twelve-month position with benefits.

Spring Athletic Coaches and Stipends

Rob Houseknecht, Athletic Director, is recommending school board approval of the employment of the following coaches for the 2019 spring season:

Track

Matt DeBlander – 1st Assistant - \$2,507

Kerry Taylor – 2nd Assistant - \$1,839

5. 2019-2020 School District Calendar – First Reading – Attachment # 3

It is recommended the school board approve the district's proposed 2019-2020 school calendar, as submitted, for first reading.

6. Overnight Field Trip Request - Attachment # 4

It is recommended the school board approve Jennifer Kimball's overnight field trip request to take FBLA students to the State Leadership Conference in Hershey, PA, on April 8, 2019, through April 10, 2019. Both Chaperones for this trip are district employees.

7. Out-of-State Field Trip Request- Attachment # 5

It is recommended the school board approve Ryan Carper's out-of-state field trip request to take 12th Grade American Politics class to Washington, DC, on May 17, 2019. The trip offers the students a primary experience to the many things we discuss in class throughout the year.

8. South Williamsport Lions Club Facility Use Request – Attachment # 6

It is recommended the school board approve the following request as submitted: The South Williamsport Lions Club is requesting permission for the use of the district stadium on Friday, June 28, 2019, (rain date June 29) to host the District IV All-Star Football Game. The Lions Club has sponsored this event for the past 28 years as a fund raising activity supporting many community-based activities.

9. Proposed 2019-2020 IU 17 General Operations Budget – Attachment # 7

It is recommended school board approve the Intermediate Unit #17's 2019-2020 General Operations Budget in the amount of \$2,865,582. There is no assessment to the districts for the General Operations Budget. The district pays a service based fee model which ensure the IU is developing the highest quality programs based on immediate needs of local school districts.

10. Ballot for 2019 Election of Directors to BLaST IU #17 Board – Attachment # 8

It is recommended the school board elect the BLaST IU #17 Board of Directors in their annual election to three-year terms of each component school district.

11. Adoption of Preliminary 2019-2020 General Fund Budget

It is recommended the board of school directors approve the preliminary adoption of the 2019-2020 General Fund Budget in the amount of \$20,203,413.

12. Business Manager's Contract Approval – Attachment # 9

After consulting with the personnel committee, it is recommended that the board approve the employment agreement for Jamie Mowrey as Business Manager. This is a five-year agreement effective April 5, 2019.

13. Sylvan Dell Presentation – Attachment # 10

14. Feasibility Presentation – Attachment # 11

15. Elementary SAP Presentation

16. Proposed School Board Meetings

It is recommended the board add an additional meeting to the 2019 board meeting schedule:

- Monday, April 15, 2019

BOARD INFORMATION
February 4, 2019

Statement of Financial Interests Form

Enclosed please find the Statement of Financial Interests Form for all board members and administrators to complete. Please complete this form and return it in the attached envelope. Please seal and return as soon as possible to Dennis Artley.

BOARD MEETING DATES

February 4 – School Board Meeting 7:00 p.m.
March 4 – School Board Meeting 7:00 p.m.
April 1 – School Board Meeting 7:00 p.m.

BOARD COMMITTEE DATES

February 4 – Athletic Committee Meeting 6:30 p.m.
March 4 – Buildings & Grounds Committee Meeting 5:00 p.m.
March 4 – Athletic Committee Meeting 6:30 p.m.
March 18 – Safety & Security Committee Meeting 3:45 p.m.

ADDITIONAL INFORMATION

- Committee Assignments

SOUTH WILLIAMSPORT AREA SCHOOL DISTRICT

Treasurers Report

December 30, 2018

GENERAL FUND

Book Balance December 31, 2018 2,274,758.25

Receipts:

Municipal & School Tax	99,448.42
Ann Shaibley, Tax Collector	86,931.09
Yvonne Markle, Tax Collector	18,815.98
Kathy Weaver, Tax Collector	10,136.39
Lycoming County, Tax Collector	18,299.72
Kathy Rinehart, Realty Tax	6,114.61
Delinquent Tax Collection	17,556.93
Blue Cross Cobra Payments	16,953.90
Sports Revenue	3,813.00
Tuition & Rental Fee	1,775.00
Other Misc Income	1,108.39
Commonwealth of PA Lunch Reimbursement	52,371.99
Transportation	52,076.00
Retirement	402,226.65
Security Grant	25,000.00
Basic Subsidy	915,948.00
Federal Programs	35,960.20
Woodlands Bank-Interest	2,135.36
Total Receipts	<u>1,766,671.63</u>
Total Cash Available	4,041,429.88
Checks Issued in December	<u>-1,359,523.17</u>
Book Balance December 31, 2018	2,681,906.71
Add Outstanding Checks	<u>10,514.81</u>
Bank Balance December 31, 2018	2,692,421.52

INVESTMENT GENERAL FUND

Pligit Balance November 30, 2018	61,418.46
Interest Posted in December	291.26
Pligit Balance December 31, 2018	<u>61,709.72</u>

CAFETERIA ACCOUNT

Book Balance November 30, 2018	21,524.30
Receipts	75,043.54
Total Cash Available	<u>96,567.84</u>
Checks Issued in December	<u>-63,306.99</u>
Book Balance December 31, 2018	33,260.85
Add Outstanding Checks	<u>0.00</u>
Bank Balance December 31, 2018	33,260.85

STUDENT ACTIVITIES - CLUBS

Book Balance November 30, 2018	62,811.78
Receipts	<u>6,632.27</u>
Total Cash Available	69,444.05
Checks Issued in December	<u>-4,229.32</u>
Book Balance December 31, 2018	65,214.73
Add Outstanding Checks	<u>1,099.71</u>
Bank Balance December 31, 2018	66,314.44

STUDENT ACTIVITIES - ATHLETICS

Book Balance November 30, 2018	53,660.25
Receipts	<u>5,061.31</u>
Total Cash Available	58,721.56
Checks Issued in December	<u>-7,005.23</u>
Book Balance December 31, 2018	51,716.33
Add Outstanding Checks	<u>352.97</u>
Bank Balance December 31, 2018	52,069.30

CAPITAL RESERVE ACCOUNT

Book Balance November 30, 2018	639,710.09
Receipts	<u>46.07</u>
Total Cash Available	639,756.16
Checks Issued in December	<u>0.00</u>
Book Balance December 31, 2018	639,756.16
Add Outstanding Check	<u>0.00</u>
Bank Balance December 31, 2018	639,756.16

Fund Accounting Check Summary

General Fund - From 01/17/2019 To 01/31/2019

fackamc

Note: Output selection limited to transactions dated between 01/17/2019 and 01/31/2019

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00015943	BAYADA HOME HEALTH CARE	FIELD TRIPS.....		22.50
00015944	BLAST INTERMEDIATE UNIT 17	PROFESS.SERVICES I.U.....		40,251.51
00015945	CM REGENT, LLC	Feb 2019 LIFE INSURANCE.....		763.46
00015946	COMMONWEALTH CHARTER ACADEMY	CHARTER SCHOOL.....		20,289.19
00015947	DELTA DENTAL OF PA	DENTAL INSURANCE.....		7,600.00
00015948	EHRlich PEST CONTROL	REPAIRS & MAINT.....		166.00
00015949	Insight PA Cyber Charter School	CHARTER SCHOOL.....		945.96
00015950	PA FBLA STATE LEADERSHIP CONFERENCE	TRAVEL.....		1,275.00
00015951	PLANKENHORN STATIONERY CO.	GENERAL SUPPLIES.....		13.49
00015952	PMBA DISTRICT 8	FIELD TRIPS.....		90.00
00015953	PP & L	ELECTRIC SERVICE.....		2,231.83
00015954	PAYROLL FUND	Gross 1-18-19.....	ER Retire 1-18-19.....	437,043.15
00015955	LAURA SCHRECKENGAST	PROF ED SERVICES OTHER.....		925.00
00015956	SUSQUEHANNA TRANSIT CO	CONTRACTED CARRIERS.....		27,983.34
00015957	TRI DIM FILTER CORP	REPAIRS & MAINT.....		1,748.07
00015958	UGI ENERGY SERVICES	FUEL.....		7,313.33
00015959	UGI PENN NATURAL GAS	FUEL.....		5,489.36
00015960	UPMC	OTHER PROF. SERVICE.....		3,141.81
00015961	VERIZON	TELEPHONE SERVICE.....		54.94
00015962	VERIZON WIRELESS	CELLULAR PHONE.....		123.21
00015963	XEROX CORP	GENERAL SUPPLIES.....		270.00
00015964	ALBRIGHT STUDIO	GENERAL SUPPLIES.....		120.00
00015965	AT & T	TELEPHONE SERVICE.....		158.34
00015966	KEN BERGREN, INC.	GENERAL SUPPLIES.....		130.02
00015967	BOROUGH OF S WILLIAMSPORT	Resource Officer.....		16,131.83
00015968	CM REGENT, LLC	Feb 2019 INCOME PROTECTION.....		1,696.03
00015969	CREST/GOOD MANUFACTURING CO	GENERAL SUPPLIES.....		175.60
00015970	W A DEHART INC	GENERAL SUPPLIES.....		468.50
00015971	DIRECT ENERGY BUSINESS	ELECTRIC SERVICE.....		10,196.90
00015972	Edinboro University	J. Havarad - TUITION REIMBURSEMENT.....		3,096.00
00015973	FASTENAL CO	GENERAL SUPPLIES.....		3.14
00015974	GRAINGER	GENERAL SUPPLIES.....		223.36
00015975	HOPE ENTERPRISES INC	OTHER PROF. SERVICE.....		5,440.25
00015976	HOVEYS AUTO ELECTRICAL SERV	GENERAL SUPPLIES.....		129.32
00015977	Tambra Isenberg	GENERAL SUPPLIES.....		531.73
00015978	JUNIOR LIBRARY GUILD	TEXTBOOKS.....		1,967.40
00015979	JESSICA KALEDDAS	TRAVEL.....		52.54

* Denotes Non-Negotiable Transaction

- Payables within Check P - Prenote

C - Credit Card Payment

01/31/2019 09:07:00 AM

SOUTH WILLIAMSPORT SCHOOL DIST

Page 1

Fund Accounting Check Summary

General Fund - From 01/17/2019 To 01/31/2019

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Note: Output selection limited to transactions dated between 01/17/2019 and 01/31/2019

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00015980	LISA LAIDACKER	GENERAL SUPPLIES		245.92
00015981	LOWE'S COMPANIES INC	GENERAL SUPPLIES		82.49
00015982	LYCO MICRO	REPAIRS & MAINT.		62.50
00015983	LYCOMING CO RMS	DISPOSAL SERVICE		20.00
00015984	MOJO ACTIVE INC	CHARTER SCHOOL		1,995.08
00015985	Office Service Company	GENERAL SUPPLIES		2,648.70
00015986	PASBO	TRAVEL		75.00
00015987	PMEA DISTRICT 8	FIELD TRIPS		120.00
00015988	ReachCyber Charter School	CHARTER SCHOOL		945.96
00015989	RICOH USA INC	REPAIRS & MAINT.		816.39
00015990	MELINDA RODARMEL	GENERAL SUPPLIES		106.72
00015991	SCHAEDLER YESCO DISTRIBUTION	GENERAL SUPPLIES		450.00
00015992	SHERWIN WILLIAMS	GENERAL SUPPLIES		122.12
00015993	SUN GAZETTE CO	ADVERTISING		1,038.68
00015994	SUSQUEHANNA TRANSIT CO	CONTRACTED CARRIERS		3,752.10
00015995	Susquehanna Valley Sportswear	GENERAL SUPPLIES		212.00
00015996	SUSQUEHANNA UNIVERSITY BANDS	FIELD TRIPS		280.00
00015997	YOUR BUILDING CENTERS, INC.	GENERAL SUPPLIES		84.27
00015998	Heather Green	DUES & FEES	reimburse	95.00
00015999	SW Girls Tennis	District Championship payment(\$50	District Champ	1,150.00
10-GENERAL FUND				612,565.04
Grand Total Manual Checks :				0.00
Grand Total Regular Checks :				612,565.04
Grand Total Direct Deposits:				0.00
Grand Total Credit Card Payments:				0.00
Grand Total All Checks :				612,565.04

- Payables within Check P - Prenote * Denotes Non-Negotiable Transaction C - Credit Card Payment
 01/31/2019 09:07:00 AM SOUTH WILLIAMSPORT SCHOOL DIST Page 2

Fund Accounting Check Summary

fackame

CAFETERIA FUND - From 01/19/2019 To 02/01/2019

Note: Output selection limited to transactions dated between 01/19/2019 and 02/01/2019

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00006054	PAYROLL FUND	PR 2.1.19 GROSS PAY.....	PR 2.1.19 ER PSERS.....	11,893.33
		50-FOOD SERVICE FUND		11,893.33
		Grand Total Manual Checks :	0.00	
		Grand Total Regular Checks :	11,893.33	
		Grand Total Direct Deposits:	0.00	
		Grand Total Credit Card Payments:	0.00	
		Grand Total All Checks :	11,893.33	

* Denotes Non-Negotiable Transaction

- Payables within Check P - Prenote d - Direct Deposit c - Credit Card Payment

01/31/2019 09:09:17 AM SOUTH WILLIAMSPORT SCHOOL DIST Page 1

January 21, 2019

The regular meeting of the South Williamsport Area School Board was called to order this evening in the library of the High School by the President Chris Branton.

The meeting opened with Silent Meditation and Pledge to the Flag.

Board Members Present: Anthony, Bachman, Bowman, Miller, Molino, Persun, Page, and Branton.

Others Present: Dr. Mark Stamm-Superintendent, Dwight Woodley-Director of Innovative Learning, Michelle Loomis- Elementary Principal, Jamie Mowrey-Assistant Business Manager, Fred Holland-Solicitor and Dennis Artley-Business Manager.

Visitors: Brenda Trimble, Emily Wagner, Tara McGlensey, Melissa Bradley, Amber Fagnano, Jovanna Fagnano, Luci Steinbacher, Mike Steinbacher, Todd Engel, Dean Kriebel, Zachary Walters, Tom Lorson, Chris Molino, Nick Fiorini.

APPROVE GENERAL FUND BILLS

A motion to approve the payment of bills from the General Fund in the amount of \$570,267.85, as funds become available, was moved by Bachman, seconded by Miller. Roll call: Anthony-yes, Bachman-yes, Bowman-yes, Miller-yes, Molino-yes, Persun-yes, Page-yes, and Branton-yes, motion carried.

APPROVE CAFETERIA FUND BILLS

A motion to approve the payment of bills from the Cafeteria Fund in the amount of \$38,245.93, as funds become available, was moved by Miller, seconded by Bachman. Roll call: Anthony-yes, Bachman-yes, Bowman-yes, Miller-yes, Molino-yes, Persun-yes, Page-yes, and Branton-yes, motion carried.

APPROVE MINUTES

A motion to approve the minutes of January 7, 2019, as written, was moved by Miller seconded by Persun. All members present voting yes, motion carried.

Mr. Woodley, announced that the district has been awarded a \$35,000 STEM initiative grant. The grant is to expand innovative approaches to high quality computer education and STEM courses.

SUPERINTENDENT RECOMMENDATIONS

CONFERENCE REQUESTS

Moved by Miller, seconded by Anthony, to approve the following conference request:

- **Adam Rubert**, to attend a Business & Economic Workshop to be held at Susquehanna University on January 21, 2019.

Roll call: Anthony-yes, Bachman-yes, Bowman-yes, Miller-yes, Molino-yes, Persun-yes, Page-yes, and Branton-yes, motion carried.

RETIREMENT/RESIGNATION

A motion to accept the retirement resignation of Carol Fagley from her position as a cafeteria worker at Central Elementary effective December 21, 2018, was moved by Persun, seconded by Page.

Roll call: Anthony-yes, Bachman-yes, Bowman-yes, Miller-yes, Molino-yes, Persun-yes, Page-yes, and Branton-yes, motion carried.

EMPLOYMENT CAFETERIA WORKER

A motion to appoint Elizabeth Potter as a general food service employee was moved by Persun, seconded by Miller. This position will be 6.5 hours per day, non-benefit position and compensated \$11.93 per hour in accordance with the South Williamsport Educators Support Professional Association.

Roll call: Anthony-yes, Bachman-yes, Bowman-yes, Miller-yes, Molino-yes, Persun-yes, Page-yes, and Branton-yes, motion carried.

EMPLOYMENT SPRING COACHES

A motion to approve the following athletic coaches was moved by Anthony, seconded by Bachman.

Baseball Coaches:

Dan Pinkerton – 1st Assistant - \$2,507

Zach Welter – 2nd Assistant - \$1,839

Softball

Todd Snyder – 1st Assistant - \$2,507

Greg Hennigan – 2nd Assistant - \$1,839

Boys Tennis

Theresa Summerson – 1st Assistant - \$2,507

Boys Jr High Soccer Coach:

Chris Vanaskie – Jr High Head Coach - \$2,173

Adam Rubert – Assistant - \$1,839

Girls Jr. High Soccer

Jane House – Jr. High Head Coach - \$2173

Heather Green – Assistant - \$1,839

Dan Solley – Volunteer

Marc Lovecchio - Volunteer

Roll call: Anthony-yes, Bachman-yes, Bowman-yes, Miller-yes, Molino-yes, Persun-yes, Page-yes, and Branton-yes, motion carried.

FINAL GRADUATION REQUIREMENT

A motion to approve the revised graduation requirements for the Class of 2022 and beyond relating to Keystone Exam options and for the Class of 2023 and beyond relating to Career Pathways was moved by Miller, seconded by Bachman. These changes reflect new state graduation mandates for Keystone Exams and national, state and local initiatives for Career Pathways. Dwight Woodley, director of innovative learning, Zach Walters, elementary guidance counselor and Emily Wagner, Jr. High guidance counselor provided the Board information on these requirements. Roll call: Anthony-yes, Bachman-yes, Bowman-yes, Miller-yes, Molino-yes, Persun-yes, Page-yes, and Branton-yes, motion carried.

APPROVE POLICY 121 SECOND READING

A motion to approve second reading of Policy 121 Field Trips was moved by Bachman, seconded by Miller. Roll call: Anthony-yes, Bachman-yes, Bowman-yes, Miller-yes, Molino-yes, Persun-yes, Page-yes, and Branton-yes, motion carried.

FEASIBILITY STUDY UPDATE

Dr. Stamm informed the board that the administrative team met with McKissick on January 11 for an initial meeting. This was basically a fact finding meeting in the morning and then they toured our facilities in the afternoon. Larson Design did a walk-through of our athletic fields on the 17th. They are coming back to check our HVAC units. They are coming to the February 4th meeting to update the Board. They want to create a Board subcommittee of four members and they also want to create a stakeholders committee which would be 12 to 15 members of the community, teachers and staff.

EMERGENCY RESPONSE PLAN

A motion to approve the revised Emergency Response Plan was moved by Miller, seconded by Persun. The revisions to the plan are based on recommendations from: Homeland Security, U.S. Department of Education, U.S. Secret Service Pennsylvania Department of Education, and the Pennsylvania Department of Emergency Management. This plan is current with state and federal requirements for all Hazards planning. Key Changes for the plan include.

- Declaration and Policy Statement
- National Incident Management Systems (NIMS) Incident Command Structure
- Annual District Training Requirements for Employees and Students
- ALICE Response Protocol
- Building Floor Plans
- Rally Locations

Roll Call: Anthony-yes, Bachman-yes, Bowman-yes, Miller-yes, Molino-yes, Page-yes, Persun-yes, and Branton-yes, motion carried.

SAFETY AND SECURITY UPDATE

Dr. Stamm told the Board that today the staff went through an enhanced lockdown drill following the ALICE Response Protocol at Central, Rommelt and the High School in preparation to do it with the students later this week. New electronic door locks have been installed through a \$25,000 school safety grant. He also briefed the Board on the OAG launch of Safe 2 Say Something.

SUPERINTENDENT'S CONTRACT APPROVAL

A motion to approve the superintendent's contract effective July 1, 2019 through June 30, 2022 was moved by Miller, seconded by Page. This three-year agreement includes performance measures that address the strategic plan, district finances, and student achievement.

Roll Call: Anthony-yes, Bachman-yes, Bowman-yes, Miller-yes, Molino-no, Page-yes, Persun-yes, and Branton-yes, motion carried.

2019-2020 BUDGET DISCUSSION

Mrs. Mowrey, assistant business manager told the Board that we start with the budgeted deficit from 2018-2019 of \$479,000. We are still struggling with Outside Cyber School costs. We are projecting that we will be \$203,000 over budget. Health insurance is projected to increase 4%, the retirement rate changes from 33.43% to 34.29%.

At this meeting, we need to decide for budgeting purposes, whether we are going to stay within the Act 1 index or whether we are going to pursue exceptions in order to possibly raise taxes above the Act 1 index. This does not mean that we are definitely going to raise taxes; this simply provides us with guidelines as we move forward. The common exceptions are for PSERS retirement contributions and for Special Education costs. An exception will appear if the District's costs for these categories increased more than the ACT 1 index. For the 2019-2020 school year, the Act 1 index is 3.2% or .5 mills. A tax increase of .5 mills is \$184,000. We do not qualify for an exception for PSERS but we do under Special Education. The exception for Special Education for the 2019-2020 school year is based on changes from the 2016-2017 school year to the 2017-2018 school year. We saw a jump in Special Education costs due to the following items: Normal increases in salaries, health insurance, and PSERS, we had a significant bill for ESL students assisted by Blast IU, we added an instructional classroom aide, we had a student move from alternative education to Special education, and we had an employee move tiers in health insurance. The exception will allow the District to increase taxes up to an additional .53 mills or \$195,000. In total, we could raise taxes 1.03 mills or \$379,000. In the past 12 years since Act 1 was adopted, we made a motion to identify and submit exceptions eight times but we only used them twice.

PERMISSION TO IDENTIFY AND SUBMIT EXCEPTIONS TO THE STATE

Mr. Miller then made a motion to allow the Administration to identify and submit to the State any exceptions allowable by law, seconded by Bachman. Roll call: Anthony-yes, Bachman-yes, Bowman-yes, Miller-yes, Molino-yes, Persun-yes, Page-yes, and Branton-yes, motion carried.

APPROVAL TO DRAFT PRELIMINARY 2019-2020 BUDGET AND PUBLICALLY DISPLAY

Mr. Miller made a motion to allow the Administration to draft a preliminary 2019-2020 budget, and publically display the budget as required by law, seconded by Persun. Roll call: Anthony-yes, Bachman-yes, Bowman-yes, Miller-yes, Molino-yes, Persun-yes, Page-yes, and Branton-yes, motion carried.

BOARD VACANCY

Because of the resignation of Mrs. Davenport as a board member, a vacancy exists for Region 3. The position was advertised and four candidates have submitted a letter of interest. The four candidates are Nicholas Fiorini, Todd Engel, Dean Kriebel, and Amber Fagnano. The Board spent the next thirty minutes interviewing the four candidates. After the interviews the Board members did a silent vote and selected their top two candidates. This process however showed the votes were split between the candidates. Mr. Branton then asked for nominations. Miller nominated Amber Fagnano, seconded by Bowman. Anthony nominated Nicholas Fiorini, seconded by Bachman. Page nominated Dean Kriebel, seconded by Molino. The nominations were closed. Roll call: Anthony – Fiorini, Bachman – Fiorini, Bowman – Fagnano, Miller- Fagnano, Molino –Fagnano, Page –Kriebel, Persun – Fiorini, and Branton – Fiorini. The vote was Fiorini 4 votes, Fagnano 3 votes and Kriebel 1 vote. No one received the required 5 votes.

Mr. Branton again asked for nominations. Anthony nominated Fiorini, seconded by Persun. Bowman nominated Fagnano, seconded by Miller; Page nominated Kriebel, seconded by Miller, Anthony nominated Engel, seconded by Persun. The nominations were closed. Roll call: Anthony – Fiorini, Bachman – Fiorini, Bowman – Fagnano, Miller- Fagnano, Molino –Fagnano, Page –Kriebel, Persun – Fiorini, and Branton – Fiorini. The vote was Fiorini 4 votes, Fagnano 3 votes and Kriebel 1 vote. No one received the required 5 votes.

After another 5 minutes of discussion by the Board about why they were voting for certain candidates. Mr. Branton again asked for nominations. Bowman nominated Fagnano, seconded by Molino. Anthony nominated Engel, seconded by Persun. Page nominated Kriebel but did not receive a second. The nominations were closed. Roll call: Anthony-Engel, Bachman-Engel, Bowman-Fagnano, Miller-Fagnano, Molino-Fagnano, Page-Engel, Persun-Engel, and Branton- Engel. Mr. Engel was elected to serve on the Board pending being sworn in before a judge before the next meeting.

DOOR SECURITY HARDWARE

Mr. Miller made a motion that the district purchase 160 units of door security hardware at a cost of \$8,116.40 coming from the capital reserve fund, seconded by Bachman. Roll call: Anthony-yes, Bachman-yes, Bowman-yes, Miller-yes, Molino-yes, Persun-yes, Page-yes, and Branton-yes, motion carried.

Moved by Miller, seconded by Bachman that the meeting be adjourned. All members present voting yes, the meeting was adjourned at 9:15 p.m.

Attest

Dennis A. Artley
Secretary

DRAFT

Board Summary Report

Fund: 10 GENERAL FUND

As of 01/31/2019

fabrdreg

Account Description	Current Budget	Unliquidated Encumbrances	Expend/Received	Balance	% Used
1100					
REGULAR INSTRUCTION					
100 SALARIES	4,801,965.00	0.00	1,829,303.94	2,972,661.06	38.09
200 BENEFITS	3,207,506.00	0.00	1,314,620.82	1,892,885.18	40.98
300 PURCHASE PROF & TECH SV	16,032.00	0.00	9,130.71	6,901.29	56.95
400 REPAIRS & MAINT	47,948.00	0.00	25,513.96	22,434.04	53.21
500 OTHER PURCHASED SERVICE	375,145.00	-470.88	268,864.92	106,750.96	71.54
600 GENERAL SUPPLIES	172,439.00	0.00	113,045.45	59,393.55	65.55
700 EQUIPMENT	10,681.00	0.00	4,353.49	6,327.51	40.75
800 OTHER EXPENSES	21,168.00	0.00	8,042.72	13,125.28	37.99
Totals for - 1100's	8,652,884.00	-470.88	3,572,876.01	5,080,478.87	41.28
1200					
SPECIAL PROGRAMS					
100 SALARIES	1,003,621.00	0.00	405,043.40	598,577.60	40.35
200 BENEFITS	660,809.00	0.00	278,218.05	382,590.95	42.10
300 PURCHASE PROF & TECH SV	306,500.00	0.00	188,233.54	118,266.46	61.41
400 REPAIRS & MAINT	270.00	0.00	62.50	207.50	23.14
500 OTHER PURCHASED SERVICE	12,780.00	-104.32	3,407.68	9,476.64	25.84
600 GENERAL SUPPLIES	18,278.00	0.00	11,131.76	7,146.24	60.90
700 EQUIPMENT	5,000.00	0.00	0.00	5,000.00	0.00
800 OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00
Totals for - 1200's	2,007,258.00	-104.32	886,096.93	1,121,265.39	44.13
1300					
VOCATIONAL INSTRUCTION					
100 SALARIES	333,967.00	0.00	128,737.60	205,229.40	38.54
200 BENEFITS	221,175.00	0.00	91,927.44	129,247.56	41.56
400 REPAIRS & MAINT	2,750.00	0.00	0.00	2,750.00	0.00
500 OTHER PURCHASED SERVICE	217,800.00	0.00	3,319.84	214,480.16	1.52
600 GENERAL SUPPLIES	15,880.00	0.00	9,581.97	6,298.03	60.33
700 EQUIPMENT	0.00	0.00	0.00	0.00	0.00

Board Summary Report

Fund: 10 GENERAL FUND

As of 01/31/2019

fabrdreg

Account Description	Current Budget	Unliquidated Encumbrances	Expend/Received	Balance	% Used
Totals for - 1300's	791,572.00	0.00	233,566.85	558,005.15	29.50
1400 OTHER INSTRUCTION					
100 SALARIES	234,422.00	0.00	88,634.84	145,787.16	37.81
200 BENEFITS	137,224.00	0.00	53,315.57	83,908.43	38.85
300 PURCHASE PROF & TECH SV	40,000.00	0.00	16,000.00	24,000.00	40.00
400 REPAIRS & MAINT	600.00	0.00	178.40	421.60	29.73
500 OTHER PURCHASED SERVICE	126,000.00	0.00	17,197.39	108,802.61	13.64
600 GENERAL SUPPLIES	3,978.00	0.00	3,291.59	686.41	82.74
700 EQUIPMENT	0.00	0.00	0.00	0.00	0.00
800 OTHER EXPENSES	1,200.00	0.00	292.18	907.82	24.34
Totals for - 1400's	543,424.00	0.00	178,909.97	364,514.03	32.92
2100 GUIDANCE					
100 SALARIES	229,515.00	0.00	88,740.10	140,774.90	38.66
200 BENEFITS	151,561.00	0.00	46,477.06	105,083.94	30.66
300 PURCHASE PROF & TECH SV	0.00	0.00	0.00	0.00	0.00
500 OTHER PURCHASED SERVICE	1,600.00	0.00	174.46	1,425.54	10.90
600 GENERAL SUPPLIES	7,327.00	0.00	3,462.79	3,864.21	47.26
800 OTHER EXPENSES	325.00	0.00	285.00	40.00	87.69
Totals for - 2100's	390,328.00	0.00	139,139.41	251,188.59	35.64
2200 LIBRARY/COMPUTER SERV					
100 SALARIES	218,017.00	0.00	80,188.81	137,828.19	36.78
200 BENEFITS	192,404.00	0.00	145,337.35	47,066.65	75.53
300 PURCHASE PROF & TECH SV	154,662.00	0.00	133,221.30	21,440.70	86.13
400 REPAIRS & MAINT	22,879.00	0.00	4,355.40	18,523.60	19.03
500 OTHER PURCHASED SERVICE	56,105.00	0.00	5,308.76	50,796.24	9.46
600 GENERAL SUPPLIES	57,141.00	0.00	38,840.12	18,300.88	67.97
700 EQUIPMENT	49,649.00	0.00	48,269.24	1,379.76	97.22

Board Summary Report

Fund: 10 GENERAL FUND

As of 01/31/2019

fabrdreg

Account Description	Current Budget	Unliquidated Encumbrances	Expend/Received	Balance	% Used
800 OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00
Totals for - 2200's	750,857.00	0.00	455,520.98	295,336.02	60.66
2300 ADMINISTRATION					
100 SALARIES	624,812.00	0.00	283,903.47	340,908.53	45.43
200 BENEFITS	633,549.00	0.00	281,798.26	351,750.74	44.47
300 PURCHASE PROF & TECH SV	66,500.00	0.00	27,761.03	38,738.97	41.74
400 REPAIRS & MAINT	0.00	0.00	0.00	0.00	0.00
500 OTHER PURCHASED SERVICE	17,125.00	0.00	11,533.81	5,591.19	67.35
600 GENERAL SUPPLIES	21,065.00	0.00	14,223.66	6,841.34	67.52
700 EQUIPMENT	0.00	0.00	0.00	0.00	0.00
800 OTHER EXPENSES	15,150.00	0.00	8,338.70	6,811.30	55.04
Totals for - 2300's	1,378,201.00	0.00	627,558.93	750,642.07	45.53
2400 HEALTH SERVICE					
100 SALARIES	120,188.00	0.00	47,909.07	72,278.93	39.86
200 BENEFITS	51,435.00	0.00	20,400.56	31,034.44	39.66
300 PURCHASE PROF & TECH SV	0.00	0.00	0.00	0.00	0.00
400 REPAIRS & MAINT	83.00	0.00	0.00	83.00	0.00
500 OTHER PURCHASED SERVICE	550.00	0.00	0.00	550.00	0.00
600 GENERAL SUPPLIES	8,568.00	0.00	1,827.73	6,740.27	21.33
700 EQUIPMENT	0.00	0.00	0.00	0.00	0.00
Totals for - 2400's	180,824.00	0.00	70,137.36	110,686.64	38.78
2500 BUSINESS OFFICE					
100 SALARIES	182,915.00	0.00	31,136.42	151,778.58	17.02
200 BENEFITS	136,744.00	0.00	71,416.21	65,327.79	52.22
300 PURCHASE PROF & TECH SV	38,700.00	0.00	31,459.45	7,240.55	81.29
400 REPAIRS & MAINT	3,112.00	0.00	1,117.18	1,994.82	35.89
500 OTHER PURCHASED SERVICE	14,500.00	0.00	1,496.51	13,003.49	10.32

Board Summary Report

Fund: 10 GENERAL FUND

As of 01/31/2019

fabrdreg

Account Description	Current Budget	Unliquidated Encumbrances	Expend/Received	Balance	% Used
600 GENERAL SUPPLIES	3,000.00	0.00	2,388.46	611.54	79.61
700 EQUIPMENT	0.00	0.00	0.00	0.00	0.00
Totals for - 2500's	378,971.00	0.00	139,014.23	239,956.77	36.68
2600 PLANT OPER. & MAINT.					
100 SALARIES	586,748.00	0.00	292,776.96	293,971.04	49.89
200 BENEFITS	527,213.00	0.00	240,731.29	286,481.71	45.66
300 PURCHASE PROF & TECH SV	60,000.00	0.00	16,131.83	43,868.17	26.88
400 REPAIRS & MAINT	413,864.00	0.00	273,371.72	140,492.28	66.05
500 OTHER PURCHASED SERVICE	72,000.00	0.00	64,751.15	7,248.85	89.93
600 GENERAL SUPPLIES	200,226.00	0.00	135,128.02	65,097.98	67.48
700 EQUIPMENT	2,300.00	0.00	1,737.50	562.50	75.54
800 OTHER EXPENSES	600.00	0.00	0.00	600.00	0.00
Totals for - 2600's	1,862,951.00	0.00	1,024,628.47	838,322.53	55.00
2700 STUDENT TRANSPORTATION					
100 SALARIES	17,406.00	0.00	7,214.94	10,191.06	41.45
200 BENEFITS	7,151.00	0.00	2,963.90	4,187.10	41.44
300 PURCHASE PROF & TECH SV	3,250.00	0.00	3,250.00	0.00	100.00
500 OTHER PURCHASED SERVICE	335,608.00	0.00	152,568.42	183,039.58	45.46
600 GENERAL SUPPLIES	58,673.00	0.00	19,973.79	38,699.21	34.04
Totals for - 2700's	422,088.00	0.00	185,971.05	236,116.95	44.05
2900 OTHER SUPPORT SERVICE					
500 OTHER PURCHASED SERVICE	0.00	0.00	0.00	0.00	0.00
Totals for - 2900's	0.00	0.00	0.00	0.00	0.00
3100 FOOD SERVICE					
100 SALARIES	0.00	0.00	0.00	0.00	0.00
200 BENEFITS	0.00	0.00	38,032.96	-38,032.96	0.00

Board Summary Report

Fund: 10 GENERAL FUND

As of 01/31/2019

fabrdreg

Account Description	Current Budget	Unliquidated Encumbrances	Expend/Received	Balance	% Used
700 EQUIPMENT	0.00	0.00	0.00	0.00	0.00
Totals for - 3100's	0.00	0.00	38,032.96	-38,032.96	0.00
3200 STUDENT ACTIVITIES					
100 SALARIES	268,116.00	0.00	104,935.66	163,180.34	39.13
200 BENEFITS	115,279.00	0.00	38,823.75	76,455.25	33.67
300 PURCHASE PROF & TECH SV	62,745.00	0.00	25,142.05	37,602.95	40.07
400 REPAIRS & MAINT	7,000.00	0.00	0.00	7,000.00	0.00
500 OTHER PURCHASED SERVICE	40,916.00	0.00	27,055.48	13,860.52	66.12
600 GENERAL SUPPLIES	63,639.00	0.00	43,717.26	19,921.74	68.69
700 EQUIPMENT	0.00	0.00	0.00	0.00	0.00
800 OTHER EXPENSES	20,070.00	0.00	15,478.75	4,591.25	77.12
Totals for - 3200's	577,765.00	0.00	255,152.95	322,612.05	44.16
3300 COMMUNITY SERV					
100 SALARIES	1,000.00	0.00	814.51	185.49	81.45
200 BENEFITS	412.00	0.00	333.79	78.21	81.01
500 OTHER PURCHASED SERVICE	13,500.00	0.00	3,722.65	9,777.35	27.57
800 OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00
Totals for - 3300's	14,912.00	0.00	4,870.95	10,041.05	32.66
4100 ACQ. & IMPROV. EXP.					
700 EQUIPMENT	0.00	0.00	0.00	0.00	0.00
Totals for - 4100's	0.00	0.00	0.00	0.00	0.00
4200 EXISTING SITE IMPROVE.					
400 REPAIRS & MAINT	0.00	0.00	0.00	0.00	0.00
Totals for - 4200's	0.00	0.00	0.00	0.00	0.00
4400 ARCHITECT.ENGINEERING					
300 PURCHASE PROF & TECH SV	0.00	0.00	0.00	0.00	0.00

Board Summary Report

Fund: 10 GENERAL FUND

As of 01/31/2019

fabrdreg

Account Description	Current Budget	Unliquidated Encumbrances	Expend/Received	Balance	% Used
Totals for - 4400's	0.00	0.00	0.00	0.00	0.00
5100 DEBT SERVICE					
800 OTHER EXPENSES	2,000.00	0.00	368.90	1,631.10	18.44
900	1,804,383.00	0.00	1,773,162.50	31,220.50	98.26
Totals for - 5100's	1,806,383.00	0.00	1,773,531.40	32,851.60	98.18
5200 FUND TRANSFERS					
900	0.00	0.00	0.00	0.00	0.00
Totals for - 5200's	0.00	0.00	0.00	0.00	0.00
5900 BUDGETARY RESERVE					
800 OTHER EXPENSES	64,799.00	0.00	0.00	64,799.00	0.00
Totals for - 5900's	64,799.00	0.00	0.00	64,799.00	0.00
EXPENDITURE Totals	19,823,217.00	-575.20	9,585,008.45	10,238,783.75	48.34
FUND 10 - TOTALS:					
Total Expenditure	17,952,035.00	-575.20	7,811,477.05	10,141,133.15	43.50
Total Other Expenditure	1,871,182.00	0.00	1,773,531.40	97,650.60	94.78
Total Revenue	0.00	0.00	0.00	0.00	0.00
Total Other Revenue	0.00	0.00	0.00	0.00	0.00
Totals	19,823,217.00	-575.20	9,585,008.45	10,238,783.75	48.34

Professional Development Request




South Williamsport Area School District
515 West Central Ave.
South Williamsport, PA

Name First Grade Team

Date Submitted January 21, 2019

17702

Phone: 570-327-1581

Fax: 570-326-0641

www.swasd.org

Attendee Information

Event Title	Foundations of Reading
Event Sponsor	IU 17
Location	Williamsport BLAST
Beginning Date	March 19, 2019
Ending Date	March 19, 2019

Estimated Costs (\$)

Lodging (\$)	0
Mileage (\$)	0
Substitute Cost (\$)	\$400
Meals (\$60/day max)	0
Registration (\$)	\$160
Total Cost (\$)	\$560

Briefly describe how the conference:

- Relates to your professional growth / role in the district
- Relates to district goals for teaching and learning

Early literacy skills underpin later reading success. The research strongly supports phonemic awareness as an essential foundational skill related to reading success. This training will focus on the research evidence related to phonemic awareness to advanced levels for primary students in grades Kindergarten through Second Grade. Participants will be instructed in how to successfully implement a direct, explicit and systematic phonemic awareness instruction into daily classroom practice. Specifically, instructional practices shared will support student's consistent engagement with manipulating sounds at the word, syllable, onset-rime and phoneme level.

Request Reviewed

Principal Michel Loomis

Approved Denied

Superintendent Paul Star

Approved Denied

Sessions Attending

- Attach detailed Itinerary if necessary

Training in the Heggerty program that is being used in grades K-2

Additional comments if necessary.

The registration fees will be paid through the MTSS stipend in order to support the work of MTSS. The district would only pay the substitute fees. The first grade team consists of Melinda Rodarmel, Stephanie Trimble, Matt Krach, and Cortney Hill.

Title II funding for costs
not covered by grant.

Dear Tara Stryker

1-25-2019

It is with regret that I have decided not to continue as Cafeteria Worker at Central Elementary in South Williamsport. While many aspects of the position appealed to me, and the staff are very gracious and encouraging, the frantic pace of the work is more than I am willing to keep up with every day.

I truly thank you for your consideration of me for this position and I sincerely apologize for not being up to the task. Thank you for your efforts on my behalf.

Sincerely,

Elizabeth Potter

1-25-2019

P.S. Keyfob # 224
was returned
with this letter

SOUTH WILLIAMSPORT AREA SCHOOL DISTRICT | 2019-2020 CALENDAR

July 4 Independence Day

JULY 2019						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JANUARY 2020						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

January 1 Schools Closed
New Years' Day
January 17 Weather Day (2)
January 20 Act 80 Full Day

21/21

99/101

Attachment #3

August 22 Professional Day
August 26 First Student Day

AUGUST 2019						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

5/6

5/6

FEBRUARY 2020						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

February 14 Weather Day (3)
February 17 Act 80 Full Day
February 18 Act 80 Full Day

19/19

118/120

September 2 Schools Closed
Labor Day

SEPTEMBER 2019						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

20/20

25/26

MARCH 2020						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

22/22

140/142

October 14 Schools Closed
Columbus Day

OCTOBER 2019						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

22/22

47/48

APRIL 2020						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

April 8 Weather Day (5)
April 9 Weather Day (6)
April 10 Schools Closed
April 13 Weather Day (8)
April 14 Weather Day (7)

17/17

157/159

November 25 Act 80 Full Day
November 26 Act 80 Full Day
November 27 Professional Day
November 28 Thanksgiving Day
November 29 Schools Closed

NOVEMBER 2019						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

18/19

65/67

MAY 2019						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

May 25 Schools Closed
May 22 Weather Day (4)

19/19

176/178

December 2 Schools Closed
December 20 Weather Day (1)
December 23-31 Schools Closed
December 25 Christmas Day

DECEMBER 2019						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

13/13

78/80

JUNE 2019						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

June 3, 4 Act 80 ½ Days
June 4 Last Day
June 4 Commencement

4/4

180/182

Student Day
Professional Day
Act 80 Days/Student ½ Day
Act 80 Full Day/No School For Students
Weather Day
Schools Closed

Board Approval: 1st Reading:
02/04/2019

Board Approval: 2nd Reading :

Total Days	
180	Student Instructional Days
182	Teacher Days
2	Act 80 ½ Days/Student ½ Days
5	Act 80 Full Day
2	Professional Days
8	Weather Days

Field Trip Request

Print Form

Attachment #4



South Williamsport Area
School District
515 West Central Ave.
South Williamsport, PA
17702
Phone: 570-327-1581
Fax: 570-326-0641
www.swasd.org

Teacher: **Jennifer Kimball**
Grade / Club **FBLA**
Building **Jr / Sr High School**
Date of Application **01-16-19**

General Information

Place to be Visited **State Conference - Hershey, PA**
Date of Visitation **04-08-19 to 04-10-19**
Number of Students **10-14**
Number of Faculty **2** *KIMBALL
RUBERT*
Additional Chaperones **0**

Transportation

Transportation Needs **School Van**
Departure Time **6:00AM**
Time Leaving Destination **12:30PM**

Explain how this trip is related to specific course objectives or will enhance other learning outcomes:

Students engage in leadership and educational workshops in between competing in their respective competitive events over the 3 days. Students conduct themselves in a professional manner including dress attire. Keynote speakers kick off the conference with an opening ceremony. The conference concludes with an awards ceremony to determine national qualifiers. There are many opportunities to network for personal growth.

Additional information if needed:

Driver's Ed car will be needed too or the possibility of a bus...waiting to hear back about 4 other competitors, judging process is still happening.

Fees

Admission Fees (\$) **390/442- per person**
Funding Source for Admission **FBLA Budget**
Funding Source for Transportation **n/a**

Substitute Coverage

Number and duration of coverage needed:

6 - full teacher days (Kimball & Rubert)

Is this an out of state trip? **NO**
Is this an overnight trip? **YES**

Approval / Signature Required

Principal:

John Amodeo

Superintendent:

M. [Signature] 1-17-19

School board approval is required for all overnight and/or out of state trips.

Field Trip Request

Print Form

Attachment #5



South Williamsport Area
School District
515 West Central Ave.
South Williamsport, PA
17702
Phone: 570-327-1581
Fax: 570-326-0641
www.swasd.org

Teacher: **Ryan Carper**
Grade / Club **12th Grade American Politics Class**
Building **Jr / Sr High School**
Date of Application **January 25, 2019**

General Information

Place to be Visited **Washington D.C.**
Date of Visitation **Friday May 17, 2019**
Number of Students **50**
Number of Faculty **3**
Additional Chaperones **N/A**

Transportation

Transportation Needs **Charter Bus(s)**
Departure Time **6:00am**
Time Leaving Destination **7:00pm**

Explain how this trip is related to specific course objectives or will enhance other learning outcomes:

This annual trip allows students to experience the many piece of the federal government and natioanl political process we have been learning about all year. It is the center of all things American Politics.

Additional information if needed:

As in previous years/trip, seniors will be with a large, chaperoned group during a morning tour/excursion and then will be free to experience the various museums and attractions during the afternoon in small studente groups of 3 or more without direct chaperone accompaniment. Much of the places to be visited are nationally run and therefore free, but any additional costs are at the students discretion/choice.

Fees

Admission Fees (\$) **N/A**
Funding Source for Admission **N/A**
Funding Source for Transportation **Budgeted & Student Payment**

Substitute Coverage

Number and duration of coverage needed:

3 Full Day
Carper
Rodgers
Schick
MS

Is this an out of state trip? **YES**
Is this an overnight trip? **NO**

Approval / Signature Required

Principal:

John Smith

Superintendent:

Michael R. ... 1-24-19

School board approval is required for all overnight and/or out of state trips.



1946

2019

South Williamsport Lions Club

January 23, 2019

Dear Board Member

As chairman of the South Williamsport Lions Club District IV All-Star Football Game, I am asking for your permission for the use of the football facilities on June 28, 2019 and a rain date of June 29. We again will furnish a certificate of insurance along with adding the school district as an additional insured, if granted.

Again, as in the past 28 years, this game is set-up to help with the charities we sponsor, like North Central Sight Services, Leader Dog, Beacon Lodge, Christmas gift certificates, Scholarships, Community Development and the sponsorship of the South Williamsport LEO Club. Also, this is the seventeenth year for a Most Valuable Player Scholarship Award. This year, we again are proud to award a \$1,000 scholarship to the winner. This is the sixteenth year we are able to donate \$1,000 from the proceeds to the Retinitous Pigmentosa Fund-better known as Tunnel Vision.

In the past 28 years, with the help of the school district and the many volunteers that help with this Event, we have donated over \$200,000 to the various charities that we support. We are very proud of our community for supporting us to reach this goal. We know with your support we can reach higher goals with this game.

Thank you for your consideration and support.

Sincerely

The South Williamsport Lions Club

President-Gale Wolesslagle

Chairman-Max Dell

**EMPLOYMENT AGREEMENT
BETWEEN**

JAMIE MOWREY

AND THE

**BOARD OF SCHOOL DIRECTORS OF THE
SOUTH WILLIAMSPORT AREA SCHOOL DISTRICT**

This Employment Agreement, made and entered into this 4th day of February, 2019, but effective on April 5, 2019, by and between the Board of School Directors of the South Williamsport Area School District, hereinafter referred to as DISTRICT, and Jamie Mowrey hereinafter referred to as MOWREY.

WHEREAS, DISTRICT desires to provide MOWREY with a written Employment Agreement in order to enhance administrative stability and continuity within the schools which DISTRICT believes generally improves the quality of its overall educational program; and,

WHEREAS, DISTRICT and MOWREY believe that a written Employment Agreement is necessary to describe specifically their relationship and to serve as the basis of effective communication between them as they fulfill their governance and administrative functions in the operation of the education program of the schools.

NOW, THEREFORE, DISTRICT and MOWREY, intending to be legally bound and in consideration of the promises contained herein, agree as follows:

1. **TERM.**

DISTRICT hereby employs MOWREY for a term effective on April 5, 2019 through June 30, 2024, and MOWREY hereby accepts such employment unless terminated sooner by either party in accordance with the terms of this Agreement or by law.

The parties may alter the term of this Agreement at any time by written addendum signed by both parties.

2. **AUTHORITY OF SCHOOL BOARD/DISTRICT AND MOWREY.**

The DISTRICT and MOWREY hereby retain and reserve all power, rights, authority, duties and responsibilities conferred upon and invested in it and in her respectively by the laws and the Constitution of the Commonwealth of Pennsylvania save for any power or rights limited by the express terms of this Agreement.

3. **PROFESSIONAL SERVICES.**

MOWREY shall put forth her best efforts, shall provide quality professional services, and shall faithfully perform the duties and discharge the responsibilities assigned to her.

4. **RESPONSIBILITIES.**

The following shall be the overall responsibilities of MOWREY:

- A. she shall diligently and conscientiously devote her best efforts and attention, to the discharge of duties as set forth in this Agreement and her job description.
- B. she shall report to and be under the direct supervision of the Superintendent of Schools.
- C. she shall carry out those duties and responsibilities assigned to her by the Superintendent.
- D. she shall perform her duties in accordance with the provisions of the School Code and the policies of the Board of School Directors.

5. **COMPENSATION.**

DISTRICT shall compensate MOWREY at an annual base salary rate of \$80,000.00 in 2019 - 2020, and a prorated basis at the same rate from April 5, 2019 – June 30, 2019.

Unless MOWREY receives an unsatisfactory or “need improvement” performance evaluation in the subsequent school years while this Agreement is in effect, MOWREY’S base salary shall be further increased by \$1,800 for each subsequent school year through the end of this Agreement. If MOWREY does receive an unsatisfactory or “needs improvement” performance evaluation for any year, MOWREY’s base salary for the subsequent year shall be continued at the same rate and the annual salary increase for that year shall not accrue.

6. FRINGE BENEFITS.

Except as otherwise noted in this Agreement to the contract, the DISTRICT shall provide MOWREY with fringe benefits as defined in the Administrative Compensation Plan as adopted by DISTRICT'S Board of Directors from time to time. Benefits not specifically defined or the interpretation of any disputed benefits shall utilize the minimum described in the Act 93 Plan as the default record and/or reference.

- a. Cost of Professional Licensure. The DISTRICT will pay the full cost of maintaining the MOWREY's Certified Public Accounting (CPA) Certificate, including the cost of continuing professional education courses and renewal fee.
- b. Conferences/Workshops. The DISTRICT shall pay, within the limits of appropriations, the reasonable expenses (including fees, meals, lodging, and/or transportation) incurred for attending workshops, conferences or other professional improvement sessions. The Superintendent must approve all requests. MOWREY shall be permitted to attend at least one state conference at her discretion as she deems necessary for fulfillment of her professional obligation.
- c. Professional Memberships. The DISTRICT will pay the full cost of the MOWREY's annual membership and participation in up to three professional associations. Which professional association memberships shall be selected at the sole discretion of MOWREY.

7. GOALS AND OBJECTIVES.

Upon the execution of this Agreement, MOWREY and the Superintendent shall meet to establish MOWREY'S goals and objectives for the duration of this agreement. Said goals and objectives shall be reduced to writing and be among the criteria used to determine salary for future years and attached to this agreement as Appendix A. This provision shall not be interpreted to prevent goals and objectives from being clarified and/or amended during a school year, nor to excuse MOWREY from compliance with specific directives of the Board, Superintendent, or full filling the expectations of her job description.

8. PERFORMANCE EVALUATION.

The Superintendent shall evaluate and assess in writing the performance of MOWREY at least once a year during the term of this Agreement. The evaluation and assessment shall be reasonably related to the job description of MOWREY and the goals and objectives established.

In the event that the Superintendent determines that the performance of MOWREY is unsatisfactory in any respect, he shall describe in writing, in reasonable detail, specific instances of unsatisfactory performance. If deemed appropriate by the Superintendent, a rating of "needs improvement" may also be given. In either case the evaluation shall include recommendations as to areas of improvement in all instances where the Superintendent deems performance to be unsatisfactory or needing improvement. A copy of the written evaluation shall be delivered to MOWREY. MOWREY shall have the right to make a

written reaction or response to the evaluation. This response shall become a permanent attachment to MOWREY'S personnel file. The Superintendent's evaluation and MOWREY'S response shall be private and not become public knowledge or record unless disclosure is required by an administrative body or court with competent jurisdiction. Within thirty (30) days of the delivery of the written evaluation to MOWREY, the Superintendent shall meet with MOWREY to discuss the evaluation.

9. TERMINATION OF EMPLOYMENT AGREEMENT.

This Employment Agreement or any extension or renewals hereof may be terminated by:

- A. Mutual agreement by the parties, under such terms and conditions as are mutually agreed upon.
- B. Retirement or resignation of MOWREY with sixty (60) days notice.
- C. Discharge for Cause.

Discharge for cause shall require a hearing by the Board of School Directors, and must be based upon a finding of incompetency, intemperance, neglect of duty, violation of the school laws of this Commonwealth, or other improper conduct as those terms are defined by the School Code or Pennsylvania court cases construing the School Code.

- D. Death of MOWREY.

All salary and benefits shall cease upon date of death, except any and all death benefits, employee benefits and life insurance coverage in place on the day prior to death shall be payable to designated beneficiaries of MOWREY.

10. WAIVER OF BREACH.

The waiver of DISTRICT of due performance of or compliance with any provisions of this Agreement by MOWREY shall not operate or be construed as a waiver of due performance or compliance by MOWREY thereafter.

11. SEVERABILITY.

If any provision of this Agreement shall, for any reason, be adjudged by any court of competent jurisdiction to be invalid or unenforceable, such judgment shall not affect, impair or invalidate the remainder of this Agreement.

12. **APPLICABLE LAW.**

This Agreement shall be construed in accordance with the laws of the Commonwealth of Pennsylvania.

13. **HEADINGS.**

The headings in this Agreement are for convenience only and shall not be considered as part of this Agreement.

14. **MODIFICATION.**

No waiver, change or modification of any of the terms of this Agreement shall be binding unless in writing and signed by both parties to this Agreement.

IN WITNESS WHEREOF, DISTRICT has caused this Employment Agreement to be approved in its behalf by a duly authorized officer and MOWREY has approved this Employment Agreement effective on the day and year specified above.

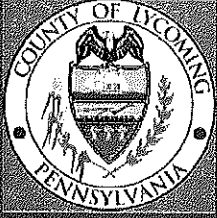
ATTEST

SOUTH WILLIAMSPORT AREA
SCHOOL DISTRICT

Secretary of the Board

President of the Board

JAMIE MOWREY



Sylvan Dell Conservation Project

Sylvan Dell Neighborhood
Armstrong Township, PA 17701



Project Overview

- Creates new public river access for kayaking and canoeing along a DCNR-designated Water Trail
- Preserves natural resources:
 - 229 acres along the West Branch Susquehanna River in the Chesapeake Bay watershed
 - 3,790 LF of river frontage
 - ~49 wetland acres fed by unnamed tributary streams
- Makes key connections to:
 - South Williamsport Community Park Complex
 - STEP River Walk Senior Center
 - Little League International
 - South Williamsport Susquehanna Riverwalk Extension
 - Regional Ridge Trail (*planned*)

Contact

Kurt Hausammann, Director
Lycoming County Department of
Planning & Community Development
570-320-2130, khausammann@lyco.org

PROJECT DESCRIPTION

The 229-acre Sylvan Dell Preserve site is located along the Susquehanna River in Armstrong Township. The property is the historical location of a Native American trail, archaeology site, the City of Williamsport's historic Goose Island swimming and boating area from the 1800s, and the Pennsylvania Canal. This project aims to preserve the cultural and historic resources of the site while protecting key riparian habitat in the West Branch Susquehanna River watershed.

The site is located between the river valley and the forested foothills and ridges in the state-designed PA Wilds Conservation Landscape area and Lumber Heritage Region. It is less than one mile from the Tiadaghton State Forest, a 146,539-acre network of state-owned forest land located predominately in Lycoming County.

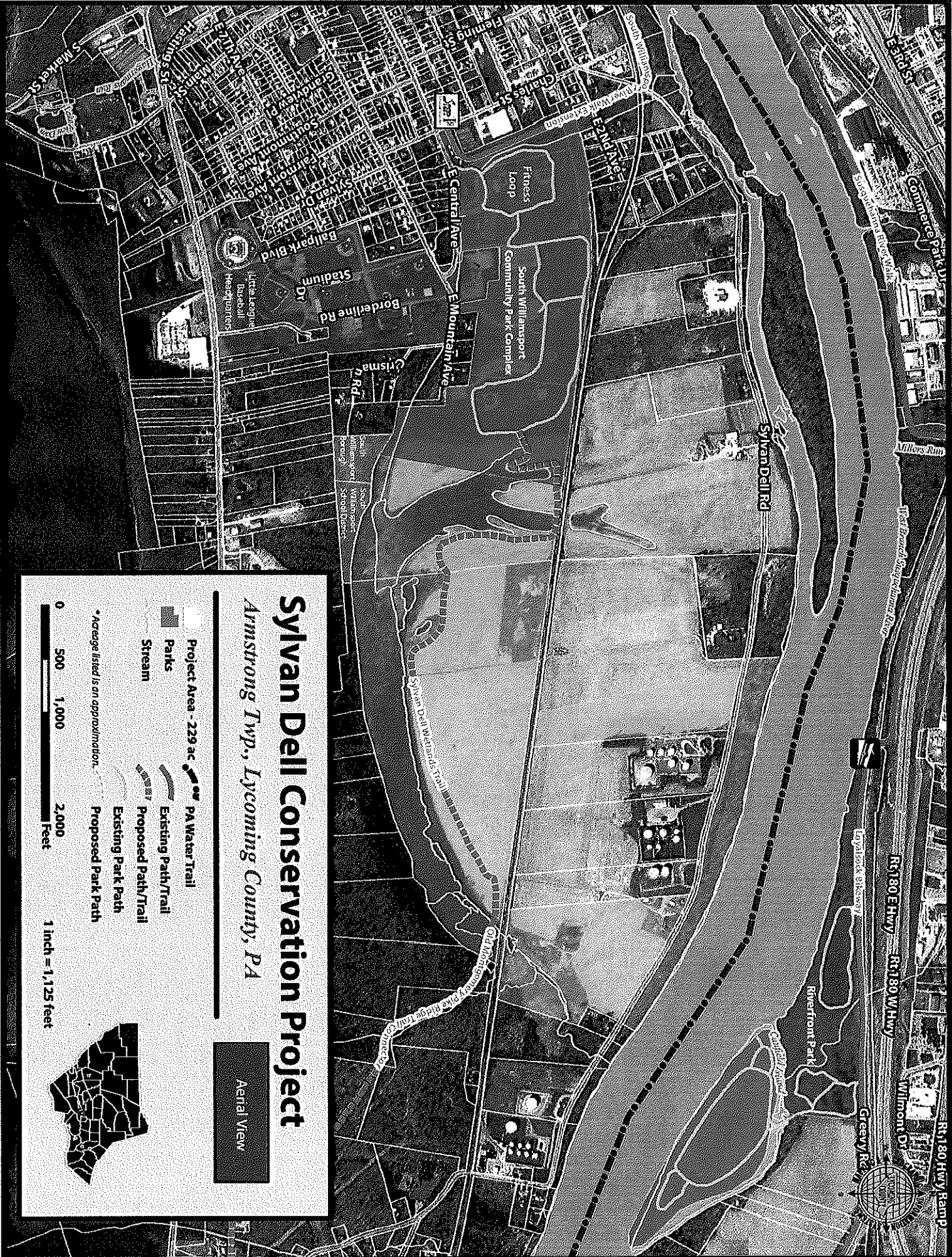
The vision for the Sylvan Dell project is to create a passive park that will protect important habitat while providing new recreation and educational opportunities to residents and visitors to the area. The site can be used for a wide variety of passive recreational pursuits such as:

- walking
- jogging
- bicycling
- birding
- kayaking
- canoeing
- nature viewing

Long term plans for the property include, habitat restoration, trails, canoe and kayak access and educational/interpretative facilities. Future trails on the property will tie into an interconnected network of trails the area.

The project is consistent with many local and regional plans:

- Armstrong Township's Smart Growth Strategy
- Lycoming County's Recreation, Park & Open Space Plan
- Greater Williamsport Multi-Municipal Comprehensive Plan
- Regional initiatives of the Susquehanna Greenway Partnership



Sylvan Dell Conservation Project

Armstrong Twp., Lycoming County, PA

Aerial View

- Project Area - 229 ac
- PA Water Trail
- Parks
- Existing Path/Trial
- Proposed Path/Trial
- Stream
- Existing Park Path
- Proposed Park Path

*Average listed is an approximation.

0 500 1,000 2,000 Feet

1 inch = 1,125 feet



Tentative Study Schedule

December 21	Notice to Proceed
January 9	Initial Q&A with Division Staff
January 9 - February 4	Development & Presentation of a Timeline
February 4	Introduction & Presentation to the School Board
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February 4	Phase 1, Data Collection
February 4 - 26	Development of School Board & Stakeholder Committee
February 14	Staff Survey Distribution
February 28	Stakeholder Input Session: Establishing Goals
March 11	Stakeholder Input Session: "Common Knowledge"
April 1	Review with Board Sub-Committee
<hr/>	<hr/>
April 25	Board/Public Presentation
May 9	Phase 2, Option Development
May 20	Stakeholder Input Session: Review of Findings & Initial Options
June 3	Stakeholder Input Session: Option Review
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June 3 - July 8	Review with Board Sub-Committee
July 8	Board/Public Presentation
July 19 - 28	Public Review of Options
TBD (July 20)	Print Publication and/or Webinar Development
TBD (July 29)	Board of Education Approval of Options for Public Review
<hr/>	<hr/>
June 3 - July 18	Production & Distribution of Print and/or Online Media
July 18	Public Townhall Meeting Presentation (Location #1) - optional
July 25	Public Townhall Meeting Presentation (Location #2) - optional
July 29	Phase 3, Option Refinement
August 5	Maps & Statistical Refinement
<hr/>	<hr/>
September 9	Stakeholder Input Session: Option Review
<hr/>	<hr/>
TBD	Stakeholder Input Session: Option Review (optional)
<hr/>	<hr/>
	Review with Board Sub-Committee
<hr/>	<hr/>
	Phase 3, Final Master Action Plan Report
	Board Review & Closeout
<hr/>	<hr/>
	Optional Public Action Plan Awareness ADDITIONAL 48 DAYS
<hr/>	<hr/>
	Print Publication and/or Webinar Development
	Board of Education Adoption of Webinar & Response Policies
	Webinar Posting & Written Public Question Period
	Public Townhall Meeting Presentation (Location #1) - optional
	Public Townhall Meeting Presentation (Location #2) - optional
	Final Board Review & Closeout

South Williamsport Area School District School Board Committee Assignments

2019

Athletics 6:30PM

First Monday of each month prior to a regular board meeting.

Greg Anthony, Chair

Cathy Bachman

Erica Molino

Todd Engel

Buildings and Grounds

March 4

Steve Persun, Chair

May 6

Airneezer Page

August 5

Sue Bowman

December 3

Policy Committee

Dates set as needed

Airneezer Page, Chair

Sue Bowman

Todd Engel

Personnel Committee

Dates set as needed

Cathy Bachman, Chair

Nathan Miller

Greg Anthony

Safety and Security Committee 3:45PM

January 23

Nathan Miller, Chair

March 18

Erica Molino

August 7

Greg Anthony

November 13

Wellness Committee

Dates set as needed

Erica Molino, Chair

Steve Persun

Feasibility Study Committee

March 11

Sue Bowman, Chair

May 20

Cathy Bachman

July 29

Nathan Miller

Todd Engel

Committee membership is determined by the board president who also serves as an ex-officio member on all committees. Committee appointments are for one year.

South Williamsport Area School District
Proposed Preliminary Budget - Revenues
February 4, 2019

		2018/19 Budget	2019/20 Proposed Preliminary Budget	Increase (Decrease)	
Local Revenue	6111	Real Estate Taxes	5,272,320	5,651,320	379,000
	6113	Public Utility Realty Taxes	8,000	8,000	-
	6114	Payments in Lieu of Current Taxes	19,570	19,570	-
	6151	Earned Income Taxes	2,198,266	2,198,266	-
	6153	Real Estate Transfer Taxes	100,000	100,000	-
	6400	Delinquent Real Estate Taxes	350,000	350,000	-
	6500	Earnings on Investments	30,000	30,000	-
	6700	Athletic Event Admissions	42,000	42,000	-
	6830	IDEA Funding (from BLAST IU)	165,175	165,175	-
	6910	Facility Rental Fees	5,000	5,000	-
	6920	Private Donations (SWASDF)	20,000	20,000	-
	6990	Miscellaneous Revenue	1,000	1,000	-
	6992	Energy Incentive Rebate	5,000	5,000	-
State Revenue	7110	Basic Instructional Subsidy	6,112,869	6,112,869	-
	7270	Special Education Subsidy	865,113	865,113	-
	7310	Transportation	221,566	221,566	-
	7320	Building Reimbursement Subsidy	506,949	420,242	(86,707)
	7330	Health Services	25,107	25,107	-
	7340	Property Tax Reduction Allocation	560,564	560,564	-
	7505	Ready to Learn Block Grant	228,011	228,011	-
	7800	State Share of FICA	382,766	411,912	29,146
	7820	State Share of PSERS	1,791,839	1,841,255	49,416
Federal	8514	Title I	355,858	355,858	-
	8515	Title II	56,105	56,105	-
	8517	Title IV	21,240	21,240	-
		Total Revenue	19,344,318	19,715,173	370,855

Assumptions Made

6111 Maximum real estate tax increase of 1.03 mills

7320 Reduction in Building Reimbursement Subsidy due to reduction in debt payment (see offsetting decrease in expense object 900)

7800 Increase in State Share of FICA due to increase in salaries

7820 Increase in State Share of PSERS due to increase in salaries

South Williamsport Area School District
Proposed Preliminary Budget - Expenses
February 4, 2019

		2018/19 Budget		2019/20 Proposed Preliminary Budget		Increase (Decrease)
100	Salaries	8,625,692	43.51%	8,806,158	43.59%	180,466
200	Employee Benefits	6,042,462	30.48%	6,196,416	30.67%	153,954
300	Purchased Professional & Technical Services	742,139	3.74%	742,139	3.67%	-
400	Purchased Property Services	300,984	1.52%	300,984	1.49%	-
500	Other Purchased Services	1,305,944	6.59%	1,438,444	7.12%	132,500
600	Supplies	808,671	4.08%	808,671	4.00%	-
700	Property	67,630	0.34%	67,630	0.33%	-
800	Other Objects	125,312	0.63%	125,295	0.62%	(17)
900	Other Uses of Funds	1,804,383	9.10%	1,717,676	8.50%	(86,707)
	Total Expenses	19,823,217	100.00%	20,203,413	100.00%	380,196

Assumptions Made

100 Salaries adjusted as follows:

- Education Association Agreement in place through 2019/20
- Support Professional Association Agreement expires June 2019; estimated pay increase used
- AFSCME Agreement in place through 2019/20
- Act 93 Agreement in place through 2019/20
- Coaching Compensation Plan in place through 2019/20

Staffing changes known to date have been entered

200 Health insurance increase of 4%

- PSERS rate increase from 33.43% to 34.29%
- Increase in FICA due to increase in salaries

500 Increase due to charter school costs

- Increase due to Career & Tech Program at WASD

900 Decrease in debt payment

South Williamsport Area School District
Proposed Preliminary Budget - Fund Balance
February 4, 2019

	2018/19 Budget	2019/20 Proposed Preliminary Budget
Total Revenue	19,344,318	19,715,173
Total Expenses	<u>19,823,217</u>	<u>20,203,413</u>
Increase (Decrease) in Fund Balance	(478,899)	(488,240)
Beginning Total Fund Balance	<u>1,341,913</u>	<u>863,014</u>
Ending Total Fund Balance	<u><u>863,014</u></u>	<u><u>374,774</u></u>

Anticipated Budget Timeline

Feb 4 Adopt Preliminary Budget

Mar 4 Budget discussions with the Board

Apr 1 Budget discussions with the Board

Apr 15 Presentation of proposed final budget to the Board
Budget work session

May 6 Presentation of revised proposed final budget
from feedback/discussions at April 15 meeting

May 20 Adoption of proposed final budget

Jun 3 Budget discussions with the Board

Jun 17 Adoption of final budget