



March 4, 2019

7:00 P.M.
High School

Chris Branton
President
Region III

Gregg Anthony
Vice President
Region II

Nathan Miller
Treasurer
Region I

Cathy Bachman
Region III

Airneezer Page
Region I

Steve Persun
Region II

Erica Molino
Region II

Sue Bowman
Region I

Todd Engel
Region III

Dr. Mark Stamm
Superintendent

Dennis Artley
Board Secretary

Fred Holland
Solicitor

Agenda

Opening

Call to Order

Roll Call

Preliminary Comments on Agenda Items

Action Items

Treasurer's Reports

Approval of Bills

- 2018-2019 General Fund – \$1,118,341.95
- Food Service – \$85,948.84
- Capital Reserve Fund – \$24,495.00

Approval of Minutes

Board Committee Reports

Superintendent's Report & Recommendations

1. Local Audit Report – June 30, 2018
2. Substitutes 2018-2019
3. Sabbatical Leave
4. Employment
5. Guest Teacher(s)
6. Overnight Field Trip Request
7. Approval of Chaperones for Overnight Field Trip
8. 2019-2020 School District Calendar – Second Reading
9. Elementary STEM Transition Proposal
10. Approval for Purchase of New Athletic Van
11. Request for Approval of LERTA Resolution
12. Approval of Memorandum of Agreement

General Information

Principals Spotlight

Organizational Reports

Old Business

New Business

Courtesy to the Floor

Final Remarks by Board Members

Adjournment

SUPERINTENDENT'S REPORT AND RECOMMENDATIONS
March 4, 2019

1. Local Audit Report – June 30, 2018 - Attachment # 1

The superintendent and business manager recommend the school board accept the audit report for 2017-2018 as prepared by Baker Tilly LLC. John Compton from Baker Tilly LLC will give a presentation on the report.

2. Substitutes 2018-2019

It is recommended the school board approve the individuals listed on the 2018-2019 substitute roster as submitted.

- Sarah Yorks – Certified
- Denise Steinbacher – Cafeteria, Secretary, Paraprofessional, Lunchroom

3. Sabbatical Leave

It is recommended the board approve a sabbatical leave of absence for employee #420 from February 1, 2019 – January 31, 2020. This leave request is consistent with Pennsylvania School Code and District Policy 338 Sabbatical Leave Request.

4. Employment

Spring Athletic Coaches and Stipends

Rob Houseknecht, Athletic Director, is recommending school board approval of the employment of the following coaches for the 2019 spring season:

Softball

Chloe Smith – Volunteer

Track

Colt Young – Volunteer

Alysha Ardell - Volunteer

Spring Game Workers

Rob Houseknecht, Athletic Director, is recommending school board approval of the employment of the following workers for the 2019 spring season:

Game Workers - \$35 per game

Terri Knecht – Baseball

Lesia Hennigan – Softball

Matt Bradley – JH Soccer

Spring Musical Directors

Mary Reinsburrow is requesting school board approval of the employment of the following individuals to assist with the spring 2019 musical:

- Michelle Rebeck, Music Director - \$1600

5. Guest Teacher(s)

It is recommended the school board approve the following individual from list of Guest Teachers submitted by BLaST IU 17 for the 2018-2019 school year.

- Heidi Mnkandhla
- Sylvia Reeder

6. Overnight Field Trip Requests - Attachment # 2

It is recommended the school board approve Kevin Eck's overnight field trip request to take Academic Decathlon students to the Carlisle High School in Carlisle, PA on March 15-16, 2019. Both Chaperones for this trip are district employees.

It is recommended the school board approve Patricia Schick's overnight field trip request to take FCCLA students to the PA FCCLA State Conference at Seven Springs Mountain Resort in Champion, PA, on March 19, 2019, through March 22, 2019. The trip allows students to perform various leadership workshops and competitions throughout the conference dates. No additional chaperones are needed for this trip.

It is recommended the school board approve Christine Miller's overnight field trip request to take Cheerleaders and coaches to the Coach/Athlete Cheer Conference in State College, PA on March 9-10, 2019. All chaperones for this trip are district employees.

7. Approval of Chaperones for Overnight Field Trip

It is recommended the board approve the following chaperones to attend the band's overnight field trip to Cleveland, Ohio. The field trip was board approved at the September 10, 2018 board meeting.

Michelle Boyles
Diane DeRemer
Bruce Loner

Richard Boyles
Scott DeRemer
Scott Shaffer

8. 2019-2020 School District Calendar - Second Reading - Attachment # 3

It is recommended the school board approve the district's proposed 2019-2020 school calendar, as submitted, for second reading.

9. Elementary STEM Transition Proposal

Dwight Woodley and Lisa Laidacker will present a plan to expand the Elementary STEM program at Central Elementary for the 2019-20 school year.

10. Approval for Purchase of New Athletic Van - Attachment # 4

It is recommended that board approve the request for purchasing a new athletic van. The athletic van will be a 10 seat passenger van. The Costars price is \$28,132. The prior athletic van was involved in an accident with no students in the van. Eventually the insurance company totaled the van which provided us with an insurance check of \$8,117. The net cost will be paid out of Capital Reserve.

11. Request for Board Approval of LERTA Resolution – Attachment # 5

It is recommended the school board approve the attached LERTA resolution. The LERTA would provide a real estate tax exemption for new construction, expansion or improvement to eligible properties within the South Williamsport Borough. The real estate tax exemption is on the new construction, expansion or improvement; there is no real estate tax exemption on the existing assessed value.

12. Approval of Memorandum of Agreement with Support Professionals Association – Attachment # 6

The South Williamsport Area School District and the South Williamsport Education Support Professionals Association agree to the following Memorandum of Agreement regarding the current Collective Bargaining Agreement (CBA) which runs from July 1, 2016 through June 30, 2019.

BOARD INFORMATION
March 4, 2019

Statement of Financial Interests Form

Reminder please return statement of Financial Interest Form to Dennis Artley.

BOARD MEETING DATES

March 4 – School Board Meeting 7:00 p.m.
April 1 – School Board Meeting 7:00 p.m.
April 15 – School Board Budget Work Session 7:00 p.m.

BOARD COMMITTEE DATES

March 4 – Buildings & Grounds Committee Meeting 5:00 p.m.
March 4 – Athletic Committee Meeting 6:00 p.m.
March 18 – Safety & Security Committee Meeting 3:45 p.m.

ADDITIONAL INFORMATION

SOUTH WILLIAMSPORT AREA SCHOOL DISTRICT

Treasurers Report

January 31, 2019

GENERAL FUND

Book Balance December 31, 2018 2,681,906.71

Receipts:

Municipal & School Tax	167,262.53	
Ann Shaibley, Tax Collector	172,503.52	
Yvonne Markle, Tax Collector	12,187.35	
Kathy Weaver, Tax Collector	38,455.11	
Blue Cross Cobra Payments	5,724.37	
Sports Revenue	5,678.92	
Other Misc Income	2,282.65	
Commonwealth of PA Lunch Reimbursement	39,998.44	
Special Education	129,149.00	
Federal Programs	28,880.20	
Little League in Lieu of Taxes	15,000.00	
Woodlands Bank-Interest	2,282.89	
Total Receipts		<u>619,404.98</u>
Total Cash Available		3,301,311.69
Checks Issued in January		<u>-1,404,007.62</u>
Book Balance January 31, 2019		1,897,304.07
Add Outstanding Checks		<u>62,576.88</u>
Bank Balance January 31, 2019		1,959,880.95

INVESTMENT GENERAL FUND

Pligit Balance December 30, 2019	61,709.72	
Interest Posted in January	22.01	
Pligit Balance January 31, 2019		<u>61,731.73</u>

CAFETERIA ACCOUNT

Book Balance December 31, 2018	33,260.85	
Receipts	64,972.61	
Total Cash Available		<u>98,233.46</u>
Checks Issued in January		<u>-51,797.19</u>
Book Balance January 31, 2019		46,436.27
Add Outstanding Checks		<u>0.00</u>
Bank Balance January 31, 2019		46,436.27

STUDENT ACTIVITIES - CLUBS

Book Balance December 31, 2018	65,214.73
Receipts	<u>3,325.51</u>
Total Cash Available	68,540.24
Checks Issued in January	<u>-4,419.38</u>
Book Balance January 31, 2019	64,120.86
Add Outstanding Checks	<u>4,109.05</u>
Bank Balance January 31, 2019	68,229.91

STUDENT ACTIVITIES - ATHLETICS

Book Balance December 31, 2018	51,716.33
Receipts	<u>14,728.62</u>
Total Cash Available	66,444.95
Checks Issued in January	<u>-11,168.81</u>
Book Balance January 31, 2019	55,276.14
Add Outstanding Checks	2,775.19
Deposit in Transit	<u>-356.17</u>
Bank Balance January 31, 2019	57,695.16

CAPITAL RESERVE ACCOUNT

Book Balance December 31, 2018	639,756.16
Receipts	<u>959.97</u>
Total Cash Available	640,716.13
Checks Issued in January	<u>0.00</u>
Book Balance January 31, 2019	640,716.13
Add Outstanding Check	<u>0.00</u>
Bank Balance January 31, 2019	640,716.13

Fund Accounting Check Summary

General Fund - From 02/01/2019 To 02/28/2019

facksmc

Note: Output selection limited to transactions dated between 02/01/2019 and 02/28/2019

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00016000	ATHLETIC ACCOUNT IMPREST FUND	OFFICIALS FEES.....		3,362.00
00016001	BAYADA HOME HEALTH CARE	FIELD TRIPS.....		101.25
00016002	BLAST INTERMEDIATE UNIT 17	CHARTER SCHOOL.....		2,415.00
00016003	CARDMEMBER SERVICES	GENERAL SUPPLIES.....		1,490.36
00016004	GBM	REPAIRS & MAINT.....		506.66
00016005	Justiceworks YouthCare, Inc.	PURCHASE TECH SERVICE.....	ALTERNATIVE ED.....	11,209.70
00016006	RICHARD KNECHT	TRAVEL.....		41.76
00016007	PA FBLA	TRAVEL.....		3,417.00
00016008	PAYROLL FUND	Gross 2-1-19.....	ER Retire 2-1-19.....	461,662.77
00016009	VERIZON	TELEPHONE SERVICE.....		551.67
00016010	XEROX CORP	REPAIRS & MAINT.....		881.24
00016011	Kimberly Adair	CHARTER SCHOOL.....		100.00
00016012	ALLIED 100 LLC	GENERAL SUPPLIES.....		558.50
00016013	AT & T	TELEPHONE SERVICE.....		45.48
00016014	BAKER TILLY VIRCHOW KRAUSE LLP	OTHER PROF. SERVICE.....		7,750.00
00016015	BAYADA HOME HEALTH CARE	FIELD TRIPS.....		45.00
00016016	KEN BERGREN, INC.	GENERAL SUPPLIES.....		22.94
00016017	Bucks County IU #22	PROFESS.SERVICES I.U.....		5,315.80
00016018	CANON FINANCIAL SERVICES	REPAIRS & MAINT.....		521.63
00016019	AGNES CODER	FIELD TRIPS.....		13.15
00016020	Dave's Pro Auto Service	REPAIRS & MAINT.....		18.00
00016021	BLICK ART MATERIALS	GENERAL SUPPLIES.....		246.44
00016022	ESCO PROCESS	REPAIRS & MAINT.....		215.00
00016023	GRAINGER	GENERAL SUPPLIES.....		126.72
00016024	FRED HAMM INC	DISPOSAL SERVICE.....		1,499.94
00016025	Hobart Service	REPAIRS & MAINT.....		598.00
00016026	HURWITZ BATTERIES	GENERAL SUPPLIES.....		133.60
00016027	Tambra Isenberg	GENERAL SUPPLIES.....		337.15
00016028	Key Club	FIELD TRIPS.....		988.00
00016029	LOWE'S COMPANIES INC	GENERAL SUPPLIES.....		113.97
00016030	MEIER SUPPLY CO INC	GENERAL SUPPLIES.....		154.31
00016031	The Master Teacher	DUES & FEES.....		367.54
00016032	RE MICHEL CO INC	GENERAL SUPPLIES.....		76.46
00016033	ELERY W NAU INC	GENERAL SUPPLIES.....		1,974.75
00016034	PA FCCLA	TRAVEL.....		410.00
00016035	PITNEY BOWES	REPAIRS & MAINT.....		410.34
00016036	Ransom Quarry Co.	GENERAL SUPPLIES.....		2,293.23

* Denotes Non-Negotiable Transaction

P - Prenote

d - Direct Deposit

c - Credit Card Payment

Fund Accounting Check Summary

General Fund - From 02/01/2019 To 02/28/2019

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Note: Output selection limited to transactions dated between 02/01/2019 and 02/28/2019

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00016037	RICOH USA INC	REPAIRS & MAINT.		486.75
00016038	SANICO INC	GENERAL SUPPLIES		720.00
00016039	SCHAEDLER YESCO DISTRIBUTION	GENERAL SUPPLIES		159.02
00016040	SCHRADER ARCHITECTURAL	REPAIRS & MAINT.		1,393.00
00016041	SEVEN SPRINGS MOUNTAIN RESORT	TRAVEL		2,240.90
00016042	ROBERT M. SIDES, INC.	GENERAL SUPPLIES		86.00
00016043	SOUTHPAW ENTERPRISES	GENERAL SUPPLIES		245.10
00016044	R.C. STAHLNECKER CO	REPAIRS & MAINT.		410.00
00016045	STEVE SHANNON TIRE & AUTO CENTERS	REPAIRS & MAINT.		33.94
00016046	MARK STAMM	TRAVEL		593.15
00016047	SWASD CAFETERIA	GENERAL SUPPLIES		66.40
00016048	VERIZON	TELEPHONE SERVICE		38.79
00016049	Voyager Sopris Learning	TRAVEL		1,625.97
00016050	WEGMANS FOOD MARKETS	GENERAL SUPPLIES		402.74
00016051	WILSON LANGUAGE TRAINING CORP	TRAVEL		103.20
00016052	XEROX CORP	REPAIRS & MAINT.		639.61
00016053	Traffic Safety Store	GENERAL SUPPLIES	Qte000317189	212.48
00016054	Justin Maxnon	GENERAL SUPPLIES	reimburse	400.00
00016055	SWA Chorus	GENERAL SUPPLIES	Chorus Trip	190.00
00016056	P.M.E.A.	FIELD TRIPS		270.00
00016057	AGORA CYBER CHARTER SCHOOL	CHARTER SCHOOL		2,837.88
00016058	APR SUPPLY CO	GENERAL SUPPLIES		411.28
00016059	ATHLETIC ACCOUNT IMPREST FUND	OFFICIALS FEES		2,940.00
00016060	BAYADA HOME HEALTH CARE	FIELD TRIPS		33.75
00016061	BLAST INTERMEDIATE UNIT 17	INTERNET SERVICE	TELEPHONE SERVICE	1,550.57
00016062	Brickstreet Insurance	WORKMAN'S COMPENSATION		5,185.00
00016063	CM REGENT, LLC	March 2019 LIFE INSURANCE		763.46
00016064	COMMONWEALTH CHARTER ACADEMY	CHARTER SCHOOL		20,289.20
00016065	DELTA DENTAL OF PA	March 2019 DENTAL INSURANCE		7,600.00
00016066	KEVIN ECK	FIELD TRIPS		70.00
00016067	EHRlich PEST CONTROL	REPAIRS & MAINT.		166.00
00016068	MATTHEW R EISLEY	GENERAL SUPPLIES		17.30
00016069	FASTENAL CO	GENERAL SUPPLIES		72.88
00016070	FLINN SCIENTIFIC INC	GENERAL SUPPLIES		199.00

- Payables within Check P - Prenote * Denotes Non-Negotiable Transaction c - Credit Card Payment

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SOUTH WILLIAMSPORT SCHOOL DIST

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Fund Accounting Check Summary

General Fund - From 02/01/2019 To 02/28/2019

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Note: Output selection limited to transactions dated between 02/01/2019 and 02/28/2019

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00016071	HARDER'S SPORTING GOODS	GENERAL SUPPLIES		677.98
00016072	Tambra Isenberg	GENERAL SUPPLIES		334.95
00016073	Insight PA Cyber Charter School	CHARTER SCHOOL		945.96
00016074	JESSICA KALEIDAS	TRAVEL		46.85
00016075	MURPHY BUTTERFIELD HOLLAND	PURCHASE PROF & TECH SV		435.00
00016076	NITTANY OIL	DIESEL FUEL	GASOLINE	5,144.46
00016077	PA CYBER CHARTER SCHOOL	CHARTER SCHOOL		6,273.77
00016078	J. W. PEPPER & SONS	GENERAL SUPPLIES		358.81
00016079	PMEA DISTRICT 8	FIELD TRIPS		192.00
00016080	PP & L	ELECTRIC SERVICE		2,207.10
00016081	PSERS	RETIREMENT		23.82
00016082	PAYROLL FUND	Gross 2-15-19	ER Retire 2-15-19	454,471.64
00016083	ReachCyber Charter School	CHARTER SCHOOL		945.96
00016084	MELINDA RODARMEL	GENERAL SUPPLIES		102.08
00016085	LAURA SCHRECKENGAST	PROF ED SERVICES OTHER		718.75
00016086	ROBERT M. SIDES, INC.	GENERAL SUPPLIES		92.76
00016087	MARK STAMM	TRAVEL		175.77
00016088	SVASBO	TRAVEL		50.00
00016089	UPMC	OTHER PROF. SERVICE		3,241.81
00016090	VERIZON	TELEPHONE SERVICE		55.00
00016091	VERIZON WIRELESS	CELLULAR PHONE		123.21
00016092	WINDSTREAM D & E SYSTEMS INC	TELEPHONE SERVICE		43.75
00016093	DWIGHT WOODLEY	TRAVEL	reimburse	194.05
00016094	Paul Stover	DUES & FEES		95.00
00016095	Barr's Hardware	GENERAL SUPPLIES		512.82
00016096	BAYADA HOME HEALTH CARE	FIELD TRIPS		56.25
00016097	BLAST INTERMEDIATE UNIT 17	CHARTER SCHOOL	TRAVEL	18,535.00
00016098	CM REGENT, LLC	March 2019 INCOME PROTECTION		1,696.03
00016099	CRATE AND FREIGHT	GENERAL SUPPLIES		14.50
00016100	W A DEHART INC	GENERAL SUPPLIES		2,165.75
00016101	HILSHER GRAPHICS	GENERAL SUPPLIES		301.90
00016102	HOPE ENTERPRISES INC	OTHER PROF. SERVICE		6,611.75
00016103	HURWITZ BATTERIES	GENERAL SUPPLIES		146.10
00016104	KURTZ BROTHERS	GENERAL SUPPLIES		253.63
00016105	LEZZER LUMBER	GENERAL SUPPLIES		108.63
00016106	CHRISTINE MILLER	GENERAL SUPPLIES		103.74
00016107	MONTOURSVILLE AREA SCHOOL DIST	CONTRACTED CARRIERS		259.20

* Denotes Non-Negotiable Transaction

P - Prenote

d - Direct Deposit

c - Credit Card Payment

- Payables within Check

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SOUTH WILLIAMSPORT SCHOOL DIST

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Fund Accounting Check Summary

General Fund - From 02/01/2019 To 02/28/2019

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Note: Output selection limited to transactions dated between 02/01/2019 and 02/28/2019

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00016108	PAAD	DUES & FEES.....		500.00
00016109	PSERS	RETIREMENT.....		91.32
00016110	RICOH USA INC	REPAIRS & MAINT.....		856.87
00016111	SANICO INC	GENERAL SUPPLIES.....		2,851.78
00016112	SCHAEDLER YESCO DISTRIBUTION	GENERAL SUPPLIES.....		114.18
00016113	SENIOR HIGH SCHOOL ACCT.	GENERAL SUPPLIES.....		1,139.94
00016114	ROBERT M. SIDES, INC.	GENERAL SUPPLIES.....		151.03
00016115	THE STEREO SHOPPE	GENERAL SUPPLIES.....		52.36
00016116	SUSQUEHANNA TRANSIT CO	CONTRACTED CARRIERS.....		37,383.63
00016117	UGI PENN NATURAL GAS	FUEL.....		5,056.33
10-GENERAL FUND				1,118,341.95
Grand Total Manual Checks :				0.00
Grand Total Regular Checks :				1,118,341.95
Grand Total Direct Deposits:				0.00
Grand Total Credit Card Payments:				0.00
Grand Total All Checks :				1,118,341.95

* Denotes Non-Negotiable Transaction

- Payables within Check P - Prenote d - Direct Deposit c - Credit Card Payment

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Fund Accounting Check Summary

CAFETERIA FUND - From 02/02/2019 To 03/01/2019

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Note: Output selection limited to transactions dated between 02/02/2019 and 03/01/2019

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00006055	NUTRITION INC	STMT 60385.....	STMT 60408.....	30,194.41
00006056	PAYROLL FUND	PR 2.15.19 GROSS PAY.....	PR 2.15.19 ER PSERS.....	10,411.68
00006057	NUTRITION INC	STMT 60527.....	STMT 60567.....	34,344.63
00006058	PAYROLL FUND	PR 3.1.19 GROSS PAY.....	PR 3.1.19 ER PSERS.....	10,958.47
00006059	APRIL WARD	REFUND LUNCH ACCOUNTS 26085 & 2903		7.70
00006060	JUAN ZHOU	REFUND LUNCH ACCOUNTS 24126 & 3101		31.95
50-FOOD SERVICE FUND				85,948.84
Grand Total Manual Checks :				0.00
Grand Total Regular Checks :				85,948.84
Grand Total Direct Deposits:				0.00
Grand Total Credit Card Payments:				0.00
Grand Total All Checks :				85,948.84

- Payables within Check * Denotes Non-Negotiable Transaction c - Credit Card Payment Page 1
 02/28/2019 09:19:02 AM P - Prenote d - Direct Deposit SOUTH WILLIAMSPORT SCHOOL DIST

TO: BOARD OF SCHOOL DIRECTORS

FROM: DENNIS ARTLEY, BUSINESS MANAGER

DATE: March 4, 2019

RE: CAPITAL RESERVE FUND BILLS

Trane

Building Automation System Upgrade Air Handler Unit 13 & 14 HS	24,495.00
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Total Capital Reserve Bills	\$24,495.00
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The regular meeting of the South Williamsport Area School Board was called to order this evening in the library of the High School by the President, Chris Branton.

The meeting opened with Silent Meditation and the Pledge to the Flag.

Board Members Present: Anthony, Bachman, Bowman, Engel, Miller, Molino, Persun, and Branton.

Board Members Absent: Page

Others Present: Dr. Mark Stamm- Superintendent, Jesse Smith-High School Principal, Dwight Woodley-Director of Innovative Learning, Michele Loomis-Elementary Principal, Bill Reifsnyder-Maintenance Director, Fred Holland-Solicitor and Jamie Mowery-Assistant Business Manager.

Visitors: Pam Reifsnyder, Scott Koser, Ellen Koser, Michelle Finn, Joe Engel, Melissa Bradley, Connie McLaughlin, Chris Molino, Diane Cramer, Lee Fessler, Emily Wagner, Laurie Ray, Zachary Watters, Cheryl Loudenslager, Anna Guerrisky, Amy Pregent, Melanie Sheppard, Tara Stryker, Brian Auman, Jim Dunn, Jen Patanal, Lauren Reynolds, and Trina Gribble

APPROVE TREASURER'S REPORT

A motion to approve the Treasurer's Report for the month of December 2018 was moved by Bachman, seconded by Persun. Roll call: Anthony-yes, Bachman-yes, Bowman-yes, Engel-yes, Miller-yes, Molino-yes, Persun-yes, and Branton-yes, motion carried.

APPROVE GENERAL FUND BILLS

A motion to approve the payment of bills from the General Fund in the amount of \$612,565.04, as funds become available, was moved by Miller, seconded by Anthony. Roll call: Anthony-yes, Bachman-yes, Bowman-yes, Engel-yes, Miller-yes, Molino-yes, Persun-yes, and Branton-yes, motion carried.

APPROVE CAFETERIA FUND BILLS

A motion to approve the payment of bills from the Cafeteria Fund in the amount of \$11,893.33 as funds become available was moved by Persun, seconded by Miller. Roll call: Anthony-yes, Bachman-yes, Bowman-yes, Engel-yes, Miller-yes, Molino-yes, Persun-yes, and Branton-yes, motion carried.

APPROVE MINUTES

A motion to approve the minutes of January 21, 2019, as written, was moved by Persun, seconded by Bachman. All members present voting yes, motion carried.

Mrs. Page arrived at the meeting at 7:05 pm.

Jen from the Lycoming County Department of Planning & Community Development and Jim Dunn, Armstrong Township Supervisor provided the Board with an update of the Sylvan Dell Conservation Project. They began the update with a 20 minute presentation about the Project and then there was another 20 minutes of discussion with the Board about the project.

CONFERENCE REQUEST

Moved by Anthony, seconded by Persun to approve the first grade team's attendance at Foundations of Reading Conference to be held at Blast IU 17 in Williamsport on March 19, 2019. Roll call: Anthony-yes, Bachman-yes, Bowman-yes, Engel-yes, Miller-yes, Molino-yes, Persun-yes, Page-yes, and Branton-yes, motion carried.

RESIGNATION

A motion to accept the resignation of Elizabeth Potter, as a part-time cafeteria worker effective January 25, 2019, was moved by Miller, seconded by Bachman. Roll call: Anthony-yes, Bachman-yes, Bowman-yes, Engel-yes, Miller-yes, Molino-yes, Persun-yes, Page-yes, and Branton-yes, motion carried.

SUBSTITUTES

A motion to approve the additions of Ashley Helmrich and Connie Sciacca to the cafeteria substitute list was moved by Persun, seconded by Miller. Roll call: Anthony-yes, Bachman-yes, Bowman-yes, Engel-yes, Miller-yes, Molino-yes, Persun-yes, Page-yes, and Branton-yes, motion carried.

CENTRAL CAFETERIA WORKER

A motion to appoint Chenoa Lindsay to the position of general food service employee was moved by Anthony, seconded by Miller. This is a 6.5-hour per day, non-benefit position and compensated at a hourly rate of \$11.93 in accordance with the South Williamsport Educators Support Professional Association. Roll call: Anthony-yes, Bachman-yes, Bowman-yes, Engel-yes, Miller-yes, Molino-yes, Persun-yes, Page-yes, and Branton-yes, motion carried.

ADMINISTRATIVE ASSISTANT TO THE BUSINESS OFFICE

A motion to approve the appointment of Jaimee Kopp to the position of Administrative Assistant to the Business Office was moved by Anthony, seconded by Page. Roll call: Anthony-yes, Bachman-yes, Bowman-yes, Engel-yes, Miller-yes, Molino-yes, Persun-yes, Page-yes, and Branton-yes, motion carried

SPRING COACHES

A motion to approve the appointment of the following spring coaches was moved by Anthony, seconded by Bachman.

Track Boys and Girls

Matt DeBlander – 1st Assistant - \$2507

Kerry Taylor – 2nd Assistant - \$1,839

Roll call: Anthony-yes, Bachman-yes, Bowman-yes, Engel-yes, Miller-yes, Molino-yes, Persun-yes, Page-yes, and Branton-yes, motion carried.

2019-2020 SCHOOL DISTRICT CALENDAR 1ST READING

A motion to approve the 2019-2020 proposed school calendar, on 1st reading, was moved by Miller, seconded by Persun. Roll call: Anthony-yes, Bachman-yes, Bowman-yes, Engel-yes, Miller-yes, Molino-yes, Persun-yes, Page-yes, and Branton-yes, motion carried

OVERNIGHT FIELD TRIP REQUEST

A motion to approve Jennifer Kimball's overnight field trip request to take FBLA students to the State Leadership Conference in Hershey, on April 8-10, 2019 was moved by Miller, seconded by Bachman. Roll call: Anthony-yes, Bachman-yes, Bowman-yes, Engel-yes, Miller-yes, Molino-yes, Persun-yes, Page-yes, and Branton-yes, motion carried

OUT-OF-STATE FIELD TRIP REQUEST

A motion to approve Ryan Carper's out-of-state field trip request to take 12th Grade American Politics class to Washington DC, on May 17, 2019, was moved by Miller, seconded by Page.

Roll call: Anthony-yes, Bachman-yes, Bowman-yes, Engel-yes, Miller-yes, Molino-yes, Persun-yes, Page-yes, and Branton-yes, motion carried

SOUTH WILLIAMSPORT LIONS CLUB

A motion to approve the request from the South Williamsport Lions Club to use the football facilities on June 28, 2019, for the District IV All Star Football Game was moved by Persun, seconded by Bachman. Roll call: Anthony-yes, Bachman-yes, Bowman-yes, Engel-yes, Miller-yes, Molino-yes, Persun-yes, Page-yes, and Branton-yes, motion carried

2019-2020 IU #17 GENERAL OPERATIONS BUDGET

A motion to approve the 2019-2020 Intermediate Unit # 17 General Operations Budget in the amount of \$2,865,584 was moved by Anthony, seconded by Persun. Roll call: Anthony-yes, Bachman-yes, Bowman-yes, Engel-yes, Miller-yes, Molino-yes, Persun-yes, Page-yes, and Branton-yes, motion carried.

2019 ELECTION OF DIRECTORS TO BLAST IU # 17 BOARD

A motion to approve the recommended names to the Blast IU # 17 Board, for 2019-20, was moved by Persun, seconded by Bachman. Roll call: Anthony-yes, Bachman-yes, Bowman-yes, Engel-yes, Miller-yes, Molino-yes, Persun-yes, Page-yes, and Branton-yes, motion carried.

PRELIMINARY ADOPTION 2019-2020 GENERAL FUND BUDGET

Jamie Mowrey, Assistant Business Manager provided the Board with an overview of the preliminary budget. She began by going over the revenues. She showed the maximum real estate tax increase of 1.03 mills which would yield \$379,000. The only other increases were in Social Security and Retirement because of increases in salary. The preliminary budget has salary increases of \$180,466, benefit increases of \$153,954 and charter school increases of \$132,500. The total expenses for the preliminary budget are \$20,203,413. On page 3 she showed the Board that for the current year we have budgeted a deficit of \$478,899 which would bring the fund balance down to \$863,014 to end the year. The current preliminary budget that is being proposed has a current deficit of \$488,240 which would leave an ending fund balance in June 2020 of only \$374,774. Jamie stated we cannot let the fund balance go this low.

A motion to adopt the 2019-2020 Preliminary Fund Budget in the amount of \$20,203,413, was moved by Bachman, seconded by Anthony. Roll call: Anthony-yes, Bachman-yes, Bowman-yes-yes, Engel-yes, Miller-yes, Molino-yes, Persun-yes, Page-yes, and Branton-yes, motion carried.

BUSINESS MANAGERS CONTRACT

A motion to approve a five year contract with Business Manager Jamie Mowrey effective April 5, 2019, was moved by Miller, seconded by Anthony. Roll call: Anthony-yes, Bachman-yes, Bowman-yes, Engel-yes, Miller-yes, Molino-yes, Persun-yes, Page-yes, and Branton-yes, motion carried.

FEASIBILITY PRESENTATION

Trina Gribble from McKissick Architects was at the meeting for an introduction of the firm and how they plan to go about the feasibility study. The whole process takes about six months and will be done in three phases. Phase one is data collection. Phase two is option development. Phase three is option refinement which will lead to the Final Master Action Plan.

SAP PRESENTATION

Zach Watters, elementary guidance counselor made a presentation to the Board about the new Elementary SAP program. SAP stands for Student Assistance Program.

ADDITIONAL SCHOOL BOARD MEETING

A motion to approve an additional school board meeting for Monday April 15, 2019 for the purpose of a budget work session was moved by Page seconded by Anthony. Roll call: Anthony-yes, Bachman-yes, Bowman-yes, Engel-yes, Miller-yes, Molino-yes, Persun-yes, Page-yes, and Branton-yes, motion carried.

Moved by Miller, seconded by Bachman that the meeting be adjourned. All members present voting yes, the meeting was adjourned at 9:05 p.m.

Attest

Dennis A. Artley, Secretary

DRAFT

Board Summary Report

Fund: 10 GENERAL FUND

As of 02/28/2019

fabrdreg

Account Description	Current Budget	Unliquidated Encumbrances	Expend/Received	Balance	% Used
1100 REGULAR INSTRUCTION					
100 SALARIES	4,801,965.00	0.00	2,385,971.50	2,415,993.50	49.68
200 BENEFITS	3,207,506.00	0.00	1,637,376.33	1,570,129.67	51.04
300 PURCHASE PROF & TECH SV	16,032.00	0.00	9,849.46	6,182.54	61.43
400 REPAIRS & MAINT	47,948.00	0.00	29,285.72	18,662.28	61.07
500 OTHER PURCHASED SERVICE	375,145.00	-392.40	322,870.01	52,667.39	85.96
600 GENERAL SUPPLIES	172,439.00	0.00	116,589.28	55,849.72	67.61
700 EQUIPMENT	10,681.00	0.00	4,353.49	6,327.51	40.75
800 OTHER EXPENSES	21,168.00	0.00	8,042.72	13,125.28	37.99
Totals for - 1100's	8,652,884.00	-392.40	4,514,338.51	4,138,937.89	52.16
1200 SPECIAL PROGRAMS					
100 SALARIES	1,003,621.00	0.00	520,485.39	483,135.61	51.86
200 BENEFITS	660,809.00	0.00	344,557.92	316,251.08	52.14
300 PURCHASE PROF & TECH SV	306,500.00	0.00	200,021.09	106,478.91	65.25
400 REPAIRS & MAINT	270.00	0.00	62.50	207.50	23.14
500 OTHER PURCHASED SERVICE	12,780.00	0.00	3,692.76	9,087.24	28.89
600 GENERAL SUPPLIES	18,278.00	0.00	11,566.86	6,711.14	63.28
700 EQUIPMENT	5,000.00	0.00	0.00	5,000.00	0.00
800 OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00
Totals for - 1200's	2,007,258.00	0.00	1,080,386.52	926,871.48	53.82
1300 VOCATIONAL INSTRUCTION					
100 SALARIES	333,967.00	0.00	167,733.88	166,233.12	50.22
200 BENEFITS	221,175.00	0.00	114,345.25	106,829.75	51.69
400 REPAIRS & MAINT	2,750.00	0.00	0.00	2,750.00	0.00
500 OTHER PURCHASED SERVICE	217,800.00	0.00	9,466.22	208,333.78	4.34
600 GENERAL SUPPLIES	15,880.00	0.00	9,984.71	5,895.29	62.87
700 EQUIPMENT	0.00	0.00	0.00	0.00	0.00

Board Summary Report

Fund: 10 GENERAL FUND

As of 02/28/2019

fabrdreg

Account Description	Current Budget	Unliquidated Encumbrances	Expend/Received	Balance	% Used
Totals for - 1300's	791,572.00	0.00	301,530.06	490,041.94	38.09
1400 OTHER INSTRUCTION					
100 SALARIES	234,422.00	0.00	111,997.74	122,424.26	47.77
200 BENEFITS	137,224.00	0.00	65,618.74	71,605.26	47.81
300 PURCHASE PROF & TECH SV	40,000.00	0.00	20,000.00	20,000.00	50.00
400 REPAIRS & MAINT	600.00	0.00	178.40	421.60	29.73
500 OTHER PURCHASED SERVICE	126,000.00	0.00	20,995.29	105,004.71	16.66
600 GENERAL SUPPLIES	3,978.00	0.00	3,291.59	686.41	82.74
700 EQUIPMENT	0.00	0.00	0.00	0.00	0.00
800 OTHER EXPENSES	1,200.00	0.00	292.18	907.82	24.34
Totals for - 1400's	543,424.00	0.00	222,373.94	321,050.06	40.92
2100 GUIDANCE					
100 SALARIES	229,515.00	0.00	112,384.84	117,130.16	48.96
200 BENEFITS	151,561.00	0.00	57,496.89	94,064.11	37.93
300 PURCHASE PROF & TECH SV	0.00	0.00	0.00	0.00	0.00
500 OTHER PURCHASED SERVICE	1,600.00	0.00	174.46	1,425.54	10.90
600 GENERAL SUPPLIES	7,327.00	0.00	3,462.79	3,864.21	47.26
800 OTHER EXPENSES	325.00	0.00	285.00	40.00	87.69
Totals for - 2100's	390,328.00	0.00	173,803.98	216,524.02	44.52
2200 LIBRARY/COMPUTER SERV					
100 SALARIES	218,017.00	0.00	105,738.13	112,278.87	48.50
200 BENEFITS	192,404.00	0.00	161,347.47	31,056.53	83.85
300 PURCHASE PROF & TECH SV	154,662.00	0.00	136,838.60	17,823.40	88.47
400 REPAIRS & MAINT	22,879.00	0.00	5,033.80	17,845.20	22.00
500 OTHER PURCHASED SERVICE	56,105.00	0.00	7,532.75	48,572.25	13.42
600 GENERAL SUPPLIES	57,141.00	0.00	39,143.87	17,997.13	68.50
700 EQUIPMENT	49,649.00	0.00	48,269.24	1,379.76	97.22

Board Summary Report

Fund: 10 GENERAL FUND

As of 02/28/2019

fabrdreg

Account Description	Current Budget	Unliquidated Encumbrances	Expend/Received	Balance	% Used
800 OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00
Totals for - 2200's	750,857.00	0.00	503,903.86	246,953.14	67.11
2300 ADMINISTRATION					
100 SALARIES	624,812.00	0.00	358,000.89	266,811.11	57.29
200 BENEFITS	633,549.00	0.00	340,509.43	293,039.57	53.74
300 PURCHASE PROF & TECH SV	66,500.00	0.00	28,196.03	38,303.97	42.40
400 REPAIRS & MAINT	0.00	0.00	0.00	0.00	0.00
500 OTHER PURCHASED SERVICE	17,125.00	0.00	12,126.96	4,998.04	70.81
600 GENERAL SUPPLIES	21,065.00	0.00	14,591.96	6,473.04	69.27
700 EQUIPMENT	0.00	0.00	0.00	0.00	0.00
800 OTHER EXPENSES	15,150.00	0.00	8,489.71	6,660.29	56.03
Totals for - 2300's	1,378,201.00	0.00	761,914.98	616,286.02	55.28
2400 HEALTH SERVICE					
100 SALARIES	120,188.00	0.00	60,500.91	59,687.09	50.33
200 BENEFITS	51,435.00	0.00	25,708.57	25,726.43	49.98
300 PURCHASE PROF & TECH SV	0.00	0.00	0.00	0.00	0.00
400 REPAIRS & MAINT	83.00	0.00	0.00	83.00	0.00
500 OTHER PURCHASED SERVICE	550.00	0.00	0.00	550.00	0.00
600 GENERAL SUPPLIES	8,568.00	0.00	2,683.23	5,884.77	31.31
700 EQUIPMENT	0.00	0.00	0.00	0.00	0.00
Totals for - 2400's	180,824.00	0.00	88,892.71	91,931.29	49.15
2500 BUSINESS OFFICE					
100 SALARIES	182,915.00	0.00	52,667.21	130,247.79	28.79
200 BENEFITS	136,744.00	0.00	84,797.70	51,946.30	62.01
300 PURCHASE PROF & TECH SV	38,700.00	0.00	39,209.45	-509.45	101.31
400 REPAIRS & MAINT	3,112.00	0.00	1,527.52	1,584.48	49.08
500 OTHER PURCHASED SERVICE	14,500.00	0.00	1,546.51	12,953.49	10.66

Board Summary Report

Fund: 10 GENERAL FUND

As of 02/28/2019

fabrdreg

Account Description	Current Budget	Unliquidated Encumbrances	Expend/Received	Balance	% Used
600 GENERAL SUPPLIES	3,000.00	0.00	2,457.62	542.38	81.92
700 EQUIPMENT	0.00	0.00	0.00	0.00	0.00
Totals for - 2500's	378,971.00	0.00	182,206.01	196,764.99	48.07
2600 PLANT OPER. & MAINT.					
100 SALARIES	586,748.00	0.00	358,955.84	227,792.16	61.17
200 BENEFITS	527,213.00	0.00	290,152.29	237,060.71	55.03
300 PURCHASE PROF & TECH SV	60,000.00	0.00	16,131.83	43,868.17	26.88
400 REPAIRS & MAINT	413,864.00	0.00	281,437.27	132,426.73	68.00
500 OTHER PURCHASED SERVICE	72,000.00	0.00	64,792.91	7,207.09	89.99
600 GENERAL SUPPLIES	200,226.00	0.00	153,295.64	46,930.36	76.56
700 EQUIPMENT	2,300.00	0.00	1,737.50	562.50	75.54
800 OTHER EXPENSES	600.00	0.00	0.00	600.00	0.00
Totals for - 2600's	1,862,951.00	0.00	1,166,503.28	696,447.72	62.61
2700 STUDENT TRANSPORTATION					
100 SALARIES	17,406.00	0.00	8,927.17	8,478.83	51.28
200 BENEFITS	7,151.00	0.00	3,667.28	3,483.72	51.28
300 PURCHASE PROF & TECH SV	3,250.00	0.00	3,250.00	0.00	100.00
500 OTHER PURCHASED SERVICE	335,608.00	0.00	185,902.26	149,705.74	55.39
600 GENERAL SUPPLIES	58,673.00	0.00	24,444.72	34,228.28	41.66
Totals for - 2700's	422,088.00	0.00	226,191.43	195,896.57	53.58
2900 OTHER SUPPORT SERVICE					
500 OTHER PURCHASED SERVICE	0.00	0.00	0.00	0.00	0.00
Totals for - 2900's	0.00	0.00	0.00	0.00	0.00
3100 FOOD SERVICE					
100 SALARIES	0.00	0.00	0.00	0.00	0.00
200 BENEFITS	0.00	0.00	45,572.90	-45,572.90	0.00

Board Summary Report

Fund: 10 GENERAL FUND

As of 02/28/2019

fabrdreg

Account Description	Current Budget	Unliquidated Encumbrances	Expend/Received	Balance	% Used
700 EQUIPMENT	0.00	0.00	0.00	0.00	0.00
Totals for - 3100's	0.00	0.00	45,572.90	-45,572.90	0.00
3200 STUDENT ACTIVITIES					
100 SALARIES	268,116.00	0.00	109,892.39	158,223.61	40.98
200 BENEFITS	115,279.00	0.00	39,998.46	75,280.54	34.69
300 PURCHASE PROF & TECH SV	62,745.00	0.00	33,937.86	28,807.14	54.08
400 REPAIRS & MAINT	7,000.00	0.00	0.00	7,000.00	0.00
500 OTHER PURCHASED SERVICE	40,916.00	0.00	31,207.51	9,708.49	76.27
600 GENERAL SUPPLIES	63,639.00	0.00	45,453.22	18,185.78	71.42
700 EQUIPMENT	0.00	0.00	0.00	0.00	0.00
800 OTHER EXPENSES	20,070.00	0.00	16,763.75	3,306.25	83.52
Totals for - 3200's	577,765.00	0.00	277,253.19	300,511.81	47.98
3300 COMMUNITY SERV					
100 SALARIES	1,000.00	0.00	814.51	185.49	81.45
200 BENEFITS	412.00	0.00	333.79	78.21	81.01
500 OTHER PURCHASED SERVICE	13,500.00	0.00	3,722.65	9,777.35	27.57
800 OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00
Totals for - 3300's	14,912.00	0.00	4,870.95	10,041.05	32.66
4100 ACQ. & IMPROV. EXP.					
700 EQUIPMENT	0.00	0.00	0.00	0.00	0.00
Totals for - 4100's	0.00	0.00	0.00	0.00	0.00
4200 EXISTING SITE IMPROVE.					
400 REPAIRS & MAINT	0.00	0.00	0.00	0.00	0.00
Totals for - 4200's	0.00	0.00	0.00	0.00	0.00
4400 ARCHITECT.ENGINEERING					
300 PURCHASE PROF & TECH SV	0.00	0.00	0.00	0.00	0.00

Board Summary Report

Fund: 10 GENERAL FUND

As of 02/28/2019

fabrdreg

Account Description	Current Budget	Unliquidated Encumbrances	Expend/Received	Balance	% Used
Totals for - 4400's	0.00	0.00	0.00	0.00	0.00
5100 DEBT SERVICE					
800 OTHER EXPENSES	2,000.00	0.00	368.90	1,631.10	18.44
900	1,804,383.00	0.00	1,773,162.50	31,220.50	98.26
Totals for - 5100's	1,806,383.00	0.00	1,773,531.40	32,851.60	98.18
5200 FUND TRANSFERS					
900	0.00	0.00	0.00	0.00	0.00
Totals for - 5200's	0.00	0.00	0.00	0.00	0.00
5900 BUDGETARY RESERVE					
800 OTHER EXPENSES	64,799.00	0.00	0.00	64,799.00	0.00
Totals for - 5900's	64,799.00	0.00	0.00	64,799.00	0.00
EXPENDITURE Totals	19,823,217.00	-392.40	11,323,273.72	8,500,335.68	57.11
FUND 10 - TOTALS:					
Total Expenditure	17,952,035.00	-392.40	9,549,742.32	8,402,685.08	53.19
Total Other Expenditure	1,871,182.00	0.00	1,773,531.40	97,650.60	94.78
Total Revenue	0.00	0.00	0.00	0.00	0.00
Total Other Revenue	0.00	0.00	0.00	0.00	0.00
Totals	19,823,217.00	-392.40	11,323,273.72	8,500,335.68	57.11

Field Trip Request

Print Form

Attachment #2



South Williamsport Area
School District
515 West Central Ave.
South Williamsport, PA
17702
Phone: 570-327-1581
Fax: 570-326-0641
www.swasd.org

Teacher: **Eck**
Grade / Club **Academic Decathlon**
Building **Jr / Sr High School**
Date of Application **1/11/19**

General Information

Place to be Visited **Carlisle HS**
Date of Visitation **March 15-16**
Number of Students **10**
Number of Faculty **3**
Additional Chaperones **1**

Transportation

Transportation Needs **Charter Bus(s)**
Departure Time **March 15/ 7 am**
Time Leaving Destination **March 16/ 3 pm**

Explain how this trip is related to specific course objectives or will enhance other learning outcomes:

Cross curricular

Additional information if needed:

State Finals
Overnight stay at a hotel
not all meals provided by the State Academic Decathlon committee
*Chaperones are Kevin Eck and
Jan Kimball.*

Fees

Admission Fees (\$)
Funding Source for Admission
Funding Source for Transportation **budget**

Substitute Coverage

Number and duration of coverage needed:

for 1 day

Is this an out of state trip? **NO**
Is this an overnight trip? **YES**

Approval / Signature Required

Principal:

[Signature]

Superintendent:

[Signature] 2-5-19

School board approval is required for all overnight and/or out of state trips.

Field Trip Request

Print Form



South Williamsport Area
School District
515 West Central Ave.
South Williamsport, PA
17702
Phone: 570-327-1581
Fax: 570-326-0641
www.swasd.org

Teacher: **Patty Schick**
Grade / Club: **FCCLA**
Building: **Jr / Sr High School**
Date of Application: **February 1, 2019**

General Information

Place to be Visited: **Seven Springs Mountain Resort**
Date of Visitation: **03/19-3/22/19**
Number of Students: **5**
Number of Faculty: **1**
Additional Chaperones: **0**

Transportation

Transportation Needs: **School Van**
Departure Time: **3:15 pm**
Time Leaving Destination: **12 pm**

Explain how this trip is related to specific course objectives or will enhance other learning outcomes:

Two groups of students planned and carried out two community service/leadership projects. They will compete against other FCCLA members from across the state to advance to the national level. They will also attend leadership workshops and team building activities.

Additional information if needed:

This is the Pennsylvania Family, Career and Community Leaders of America State Leadership Conference.

Mrs. Schick is the only chaperone needed for this trip.

Fees

Admission Fees (\$): **350/student**
Funding Source for Admission: **F & CS budget and student**
Funding Source for Transportation: **F & CS budget**

Substitute Coverage

Number and duration of coverage needed:

1 substitute for three days

Is this an out of state trip? **NO**
Is this an overnight trip? **YES**

Approval / Signature Required

Principal:

John Amato

Superintendent:

[Signature]

School board approval is required for all overnight and/or out of state trips.

Field Trip Request

Print Form



South Williamsport Area
School District
515 West Central Ave.
South Williamsport, PA
17702
Phone: 570-327-1581
Fax: 570-326-0641
www.swasd.org

Teacher: **Christine Miller**
Grade / Club **South Cheer**
Building **Jr / Sr High School**
Date of Application **Feb 18, 2019**

General Information

Place to be Visited **Coach/Athlete Conference-State Co**
Date of Visitation **3/9/19-3/10/19**
Number of Students **6**
Number of Faculty **4**
Additional Chaperones **0**

Transportation

Transportation Needs **School Van**
Departure Time **2:00 pm**
Time Leaving Destination **5:30 pm**

Explain how this trip is related to specific course objectives or will enhance other learning outcomes:

A comprehensive presentation that will bring creativity, focus and purpose to our program through:
Comprehensive Skills Training; Team building; Leadership; Game Day Materials and Skills; AACCA/NFHS Rules Updates; Choreography; PIAA Competitive Spirit

Additional information if needed:

We will be staying overnight at Toftrees Golf Resort in State College, PA. Coaches will be paying for their own rooms. There is a discounted room rate for the athletes at a price of \$109 plus tax and fees. Attached are confirmations for the athletes rooms.

Fees

Admission Fees (\$) **\$100/Coach; \$50/Athlete**
Funding Source for Admission **School Budget Acct/
Booster Acct**
Funding Source for Transportation **School van/car**

Substitute Coverage

Number and duration of coverage needed:

n/a

Is this an out of state trip? **NO**

Is this an overnight trip? **YES**

Approval / Signature Required

Principal:

Superintendent:

School board approval is required for all overnight and/or out of state trips.

SOUTH WILLIAMSPORT AREA SCHOOL DISTRICT | 2019-2020 CALENDAR

July 4 Independence Day

JULY 2019						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JANUARY 2020						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

January 1 Schools Closed
New Years' Day
January 17 Act 80 Full Day
January 20 Schools Closed

21/21 Attachment #3

99/101

August 22 Professional Day
August 26 First Student Day

AUGUST 2019						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

FEBRUARY 2020						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

February 14 Weather Day (2)
February 17 Act 80 Full Day
February 18 Act 80 Full Day

19/19

118/120

5/6

5/6

September 2 Schools Closed
Labor Day

SEPTEMBER 2019						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

MARCH 2020						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

March 20 Weather Day (3)

21/21

139/141

20/20

25/26

October 14 Schools Closed
Columbus Day

OCTOBER 2019						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

APRIL 2020						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

April 8 Weather Day (5)
April 9 Weather Day (6)
April 10 Schools Closed
April 13 Weather Day (8)
April 14 Weather Day (7)

17/17

156/158

22/22

47/48

November 25 Act 80 Full Day
November 26 Act 80 Full Day
November 27 Professional Day
November 28 Thanksgiving Day
November 29 Schools Closed

NOVEMBER 2019						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

MAY 2019						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

May 25 Schools Closed
May 22 Weather Day (4)

19/19

175/177

18/19

65/67

December 2 Schools Closed
December 20 Weather Day (1)
December 23-31 Schools Closed
December 25 Christmas Day

DECEMBER 2019						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

JUNE 2019						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

June 4, 5 Act 80 ½ Days
June 5 Last Day
June 5 Commencement

5/5

180/182

13/13

78/80

Student Day
Professional Day
Act 80 Days/Student ½ Day
Act 80 Full Day/No School For Students
Weather Day
Schools Closed

Board Approval: 1st Reading:
02-04-2019

Board Approval: 2nd Reading :
03-04-2019

Total Days	
180	Student Instructional Days
182	Teacher Days
2	Act 80 ½ Days/Student ½ Day
5	Act 80 Full Day
2	Professional Days
8	Weather Days

Day Ford


BILL REIFSNYDER
 breifsnyder@swasd
 570-772-5975

COSTARS CONTRACT # 026-104

ITEM	DESCRIPTION	
K1Z	2019 TRANSIT LOW ROOF PASSENGER WAGON SEE ATTACHED FOR DETAIL	
	MSRP THIS UNIT: \$38,915	
	DEALER COST WITH INSPECTIONS	35,092.08
	CONTRACT MARGIN AT 2 %	701.84
	FORD GOV'T CONCESSION	-7662
	MUNICIPAL GOVERNMENT PLATE	N/C
	Total Bid Price	28,132

PRICE IS FOB MONROEVILLE
 PAYMEN

DONALD PHILLIPS



donpfleet@aol.com

1/2/2019

I approve the above quote for order

 Customer Signature/Title

3696 WILLIAM PENN HWY MONROEVILLE, PA. 15146

**Borough of South Williamsport
329 West Southern Ave
South Williamsport, PA 17702-7296**

Phone: (570) 322-0158

Fax: (570) 846-2482

February 13, 2019

Dr. Mark Stamm
Superintendent
South Williamsport Area School District
515 West Central Avenue
South Williamsport, PA 17702

RE: Request for Board Adoption of LERTA Resolution


Dear Dr. Stamm:

On Monday, February 11, 2019, the Borough Council of South Williamsport passed Ordinance 2019-01 establishing a Local Economic Revitalization Tax Abatement (LERTA) program within the borough. The LERTA program is designed to incentivize new and expanded business construction/development within the borough's three (3) commercial and one (1) industrial zoning districts by providing scheduled property tax exemptions on the new assessed value attributable to the new construction, expansion or improvement to eligible properties. Developers and business owners continue to pay full property taxes on the assessed value of the property from the time of permit issuance through completion of the project. Post construction, tax exemptions are scheduled over a five-year period and only affect the assessed value attributable to the improvements.

LERTA programs have been very successful across Pennsylvania since the authorization statute was enacted in 1977. Borough Council is requesting the SWASD and Lycoming County adopt concurrent resolutions to maximize the program's incentives. The City of Williamsport and WASD have partnered on LERTA for many years and the effect on business development and neighborhood revitalization have benefitted both taxing bodies.

I have provided you with a draft LERTA Resolution for your board to consider, along with a copy of the borough's ordinance and zoning map which highlights the borough's three commercial and one industrial zoning districts where certain projects would be eligible for LERTA. I would be happy to meet with you or the board to answer any questions. I anticipate the Lycoming County Commissioners will adopt a partnering Resolution.

Respectfully,

A handwritten signature in cursive script, appearing to read "Steven W. Cappelli". The signature is written in black ink and is positioned above the printed name.

Steven W. Cappelli
Borough Manager

**SOUTH WILLIAMSPORT SCHOOL DISTRICT
LYCOMING COUNTY, PENNSYLVANIA**

RESOLUTION

A RESOLUTION OF THE SOUTH WILLIAMSPORT SCHOOL DISTRICT,
ADOPTING THE LOCAL ECONOMIC REVITALIZATION TAX ASSISTANCE PROGRAM
PROVIDING FOR TAX EXEMPTION FOR CERTAIN DETERIORATED AREAS WITHIN
THE BOROUGH OF SOUTH WILLIAMSPORT, PROVIDING FOR AN EXEMPTION
SCHEDULE AND ESTABLISHING STANDARDS AND PROCEDURES FOR
PARICIPANTS

BACKGROUND

The South Williamsport School District (the "District") is a local taxing authority, authorized by the Local Economic Revitalization Tax Assistance Act, the Act of December 1, 1977, P.L. 237, No. 76, 72 P.S. Section 4722 et. seq., ("LERTA") to provide tax exemption for new construction in deteriorated areas of economically depressed communities and for improvements to certain deteriorated industrial, commercial and other business properties.

On February 11, 2016, the Borough Council of South Williamsport adopted Ordinance No. 2019-1, approving South Williamsport Borough's participation in LERTA, and designating certain areas within South Williamsport Borough as deteriorated areas, thereby qualifying those areas for tax exemption from the borough's real estate taxes under LERTA.

The Board of School Directors of South Williamsport School District similarly believes that LERTA tax incentives will benefit the South Williamsport Borough community and South Williamsport School District, by encouraging development and job growth within the District, and wishes to designate certain areas within South Williamsport Borough as qualifying for tax exemption from South Williamsport School District real estate taxes under LERTA, subject to the terms and requirements of this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Board of School Directors of South Williamsport School District, Lycoming County, Pennsylvania as follows:

SECTION 1 – Definitions.

The following words and phrases when used in this Resolution shall have the following

meaning:

“Assessed Valuation” – The assessment placed on real property by the Lycoming County assessor upon which all real estate taxes shall be calculated.

“Borough” – The Borough of South Williamsport, Lycoming County, Pennsylvania.

“Commercial” – Any use within the definition of “commercial use” in Chapter 270 of the Borough’s Zoning Ordinance, however a structure containing dwelling units is not a commercial use.

“Council” – The governing body formed and assembled as the Council of the Borough of South Williamsport, Lycoming County, Pennsylvania.

“Deteriorated Area” – An area meeting the requirements of the Local Economic Revitalization Tax Assistance Act, 72 P.S. Section 4722 et. seq.

“Deteriorated Property” – Any industrial, commercial or other business property owned by an individual, association, or corporation, and located in a deteriorating area, as hereinafter provided, or any such property which has been the subject of an order by a government agency requiring the unit to be vacated, condemned or demolished by reason of noncompliance with laws, ordinances or regulations.

“Improved/Developed Property” – A separately assessed lot which has an assessed valuation for building and improvements greater than \$0.00 on the effective date of this Resolution.

“Improvement” – Repair, construction or reconstruction including alterations and additions having the effect of rehabilitating a deteriorated property so that it becomes usable for commercial, industrial or other business purposes or attains higher standards of safety, health, economic use or amenity for commercial, industrial or other business purposes, or is brought into

compliance with laws, ordinances, regulations governing such standards for properties used for commercial, industrial or other business purposes Ordinary upkeep and maintenance shall not be deemed an improvement. Repair, construction or reconstruction of a property for residential use shall not be considered an improvement under this Resolution.

“Industrial” – Uses included under the subheading “C. Industrial Uses” in the Table of Permitted Uses: Primarily Non-Residential Districts in Chapter 270 on the Borough’s Zoning Ordinance.

“LERTA” - The Local Economic Revitalization Tax Assistance Act, the Act of December 1, 1977 P.L. 237, No. 76, 72 P.S Section 4722, et. seq.

“Local Taxing Authority” - The Borough, the School District and Lycoming County.

“New Construction” – Construction on a deteriorated property to enable its use for commercial, industrial or other business purposes.

“School District” – The South Williamsport Area School District.

“Unimproved/Undeveloped Property” – A separately assessed lot which has an assessed valuation for buildings and improvements of \$0.00 on the effective date of this Resolution.

SECTION 2 – Eligible Areas.

The Board of School Directors for the School District has determined that the lots identified on Attachment 1, attached hereto and incorporated herein, shall be the area which contains and consists of deteriorated properties which are eligible for tax exemption under this Resolution, so long as such properties meet the definition herein for “deteriorated property.”

SECTION 3 – Exemption.

A. The amount to be exempted from School District real estate taxes shall be limited

to that portion of the additional assessed valuation attributable to the actual cost of new construction or improvements to deteriorated property in accordance with the exemption schedule established by this Resolution.

B. The actual cost of the new construction or improvements to qualify for the Exemption must equal or exceed \$25,000.00.

C. The exemption from School District real estate taxes shall be limited to the assessed valuation attributable to the new construction or improvement for which an exemption has been requested in the manner set forth in this Resolution and for which a separate assessment has been made by the Lycoming County Assessor

SECTION 4 – Exemption Schedule.

A. The schedule of the School District Real Estate Taxes to be exempted shall be in accordance with the below portion of the assessed valuation attributable to new construction or improvements to be exempted each year.

For Improved/Developed Properties:

<u>Length (Year)</u>	<u>Portion (Percent)</u>
First	100%
Second	80%
Third	60%
Fourth	40%
Fifth	20%

For Unimproved/Undeveloped Properties:

<u>Length (Year)</u>	<u>Portion (Percent)</u>
First	100%
Second	80%
Third	60%
Fourth	40%
Fifth	20%

B. If an eligible property is granted a School District tax exemption pursuant to this Resolution, the improvement shall not, during the exemption period, be considered as a factor in assessing other properties.

C. The exemption from School District taxes granted under this Resolution shall be upon the property and shall not terminate upon the sale or exchange of the property.

D. In the event there is a county-wide assessment of all real property located within Lycoming County, the tax exemption granted hereunder shall remain in effect in accordance with the terms of this Resolution notwithstanding any such reassessment.

SECTION 5 – Procedure for Obtaining Exemption.

A. Any person desiring tax exemption from School District real estate taxes under this Resolution shall notify the Manager of the Borough, as well as the Business Manager of the South Williamsport School District, in writing on a form provided to the Applicant at the time he/she secures a building permit for the new construction or improvement. A copy of the exemption request shall be forwarded to the Lycoming County Assessment Office. The Lycoming County Assessor shall, upon notice by Applicant and after completion of the new construction or improvement, assess separately the new construction or improvement and calculate the amount of the assessment eligible for tax exemption in accordance with the limits established by this Ordinance and shall notify the taxpayer, the Borough and the School District of the reassessment and the amount of the assessment eligible for the exemption. Appeals from the reassessment and the amount eligible for the exemption may be taken by the taxpayer or the local taxing authority as provided by law.

B. The cost of the new construction or improvements to be exempted from School

District real estate taxes under this Resolution and the schedule of School District real estate taxes exempted existing at the time of initial request for tax exemption shall be applicable to that exemption request, and subsequent amendment to this Resolution, if any, shall not apply to the adoption of such amendment.

SECTION 6 – Termination Date.

An application for exemption from School District real estate taxes may be made at any time within five (5) years from the effective date of this Resolution. All qualified applications under this Resolution are eligible for the entire five (5) year exemption schedule as applicable.

SECTION 7 – Extension.

The School District may, by resolution adopted from time to time, extend the time for filing an application from School District real estate taxes. However, in no event shall any one (1) extension period exceed five (5) years.

SECTION 8 – Revocation of LERTA Exemption.

The exemption from School District real estate taxes provided for herein shall be forfeited by the taxpayer and/or any subsequent owner of the real estate for the failure to pay any nonexempt real estate taxes by the last day of the time period to pay such taxes in the penalty period. Upon receipt of the notice of nonpayment of nonexempt real estate taxes, the School District's Business Manager shall discontinue the LERTA exemption.

SECTION 9 – Severability.

In the event any provision, section, sentence, clause or part of this Resolution shall be held to be invalid, illegal or unconstitutional by a court of competent jurisdiction such invalidity, illegality or unconstitutionality shall not affect or impair the remaining provisions, sections, sentences, clauses or parts of this Resolution, it being the intent of the Board of School Directors

that the remainder of the Resolution shall be and shall remain in full force and effect.

SECTION 10 – Effective Date.

Upon adoption by the Board of School Directors, this Resolution shall take effect and be in force as provided by law.

SECTION 11 – Further Authorization.

The South Williamsport School District administration and officials are directed and authorized to take any and all actions necessary or convenient to carry out the intent of this Resolution.

DULY ADOPTED by the Board of School Directors of South Williamsport Area School District, in lawful session duly assembled, this _____ day of _____, 2019.

SOUTH WILLIAMSPORT AREA
SCHOOL DISTRICT
Lycoming County, Pennsylvania

ATTEST:

BY: _____
President of the Board of School Directors

(SEAL)

MEMORANDUM OF AGREEMENT

The South Williamsport Area School District and the South Williamsport Education Support Professionals Association ("The Parties") agree to the following Memorandum of Agreement regarding the current Collective Bargaining Agreement (CBA) which runs from July 1, 2016 through June 30, 2019:

1. The current CBA provides that employees who work more than five (5) hours per day receive a thirty (30) minute unpaid lunch break exclusive of the normal work day.
2. The Parties agree that the thirty (30) minute unpaid lunch break for food service employees working more than five (5) hours per day is optional.

South Williamsport Area
School District

Date

South Williamsport Area

Date

Education Support Professionals Association